

City of Wallis

Regular City Council Meeting
Wednesday, May 21, 2025
6810 Guyler Bldg. B – 6:00 p.m.

The City Council of the City of Wallis, Texas, reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below as authorized by Title 5, Chapter 551, of the Texas Government Code. 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations about competitive matters), and 551.087 (Deliberation about Economic Development Matters).

Join Zoom Meeting
<https://us02web.zoom.us/j/86253155955>
Meeting ID 862 5315 5955
Dial: 1 346 248 7799

Members of the public may submit comments as they relate to City Council agenda items to the City Council in the following ways: 1) Fill out a Public Participation Form and email to City Secretary at cityclerk@wallistexas.org before 4pm the day of the meeting or fill out the Public Participation Form and turn in to City Secretary prior to start of the meeting. Comments will be taken during the Communication from the public item on the agenda.

1. Call to order.
2. Invocation and Pledge of Allegiance.
3. Roll Call and Certification of Quorum
4. *Communication from the public (limited to the first eight registrants –limited to three minutes in accordance with the Open Meetings Act, City Council may not discuss or take action on any item that has not been posted on the agenda. Fill out and return Public Participation Form prior to meeting start time. Procedures and the Form are on the website under Agenda's & Minutes tab.*
5. Consent Agenda:
This portion of the agenda consists of items considered to be routine and will be enacted by one motion unless separate discussion is requested by a City Councilmember.
Consider and act on approval of:
Minutes – April 16, 2025
6. Action on Department reports if necessary.
 - a. Public Works monthly report
 - b. Police Department monthly/Admin monthly report
 - c. Municipal Court monthly report
 - d. Code Enforcement monthly report
7. Financial Review:
Review and act on monthly report and payment of bills.
8. Action on Follow Up Items, if necessary
 - a. MIT-Grant Update – Report in the packet
 - b. Water Well #1 Grant Update
 - c. Millbrooke Subdivision Update – Currently working on concrete pour for roads
 - d. RFQ City Attorney- Proposals were due May 7th, No proposals submitted
 - e. EDC Updates

9. New Business:

This portion of the agenda consists of items requiring individual consideration by the Council.

A. Administer Oaths

Administer the Statement of Officer Oath and Oath of Office to New Councilmembers.

B. Mayor Position

Discuss and act on Mayor Position

C. Mayor Pro-Tem

Discuss and act on appointment of Mayor Pro-Tem

D. Reappointment of Municipal Judge and Alternate Judge

Discuss and act on reappointment of Bernice Burger as Municipal Judge and Kyle Fredericksen as Alternate Judge.

E. Administer Oaths for Judges

Administer Statement of Officer Oath and Oath of Office to appointed Municipal Judge and Alternate Judge.

F. Amendment to Engineering Contract GLO CDBG 22-085-054-D311

Consider and act on approval of amendment to Engineering Contract with Wilson Engineering on the MIT-Grant Project D311.

G. Millbrooke Subdivision 3 Phase Plat

Discuss and Possible action on approving the 3 Phase Plat for the Millbrooke Subdivision.

H. Preservation District Ordinance

Discuss and act on accepting and adopting the Preservation District Ordinance as Presented by EDC.

I. Professional Services Agreement

Discuss and act on approval of Professional Services Agreement between City of Wallis and Chrissy McGee.

J. Signature Cards for First National Bank

Discuss and act on removing Debroya Boren and Preston Little on First National Bank signature cards and adding new Councilmember Joyce Parma.

K. Quotes for Maintaining interior portion of Mynarik Park through July 4th event

Discuss and act on approving a quote for maintaining interior portion of Mynarik Park through July 4th event.

L. Shredding/Maintaining outside acreage at Mynarik Park

Discuss and Possible action on renewal of contract with Greg Macha for Shredding/Maintaining outside acreage at Mynarik Park, current contract expires June 18, 2025.

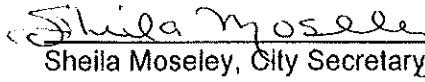
M. Future Agenda Items

Request for future agenda items.

10. Adjourn Meeting.

CERTIFICATE:

I CERTIFY that the above notice of the Regular City Council Meeting, May 21, 2025 was posted on the DESIGNATED PUBLIC NOTICE BOARD at City Hall, 6810 Guyler Bldg. B, Wallis, Texas, and on an outside window and a door visible to the public twenty-four (24) hours a day on the 16th day of May, 2025 at 4:00 p.m.


Sheila Moseley, City Secretary

City of Wallis
Regular City Council Meeting
Wednesday, April 16, 2025

This is a true and correct copy of the minutes of the Regular City Council Meeting for the City of Wallis, Texas held on Wednesday, April 16, 2025 at 6:00pm.

1. Call to Order

Mayor Pro-Tem Clark Main Jr. called the meeting to order at 6:07pm

2. Invocation and Pledge of Allegiance

Mayor Pro-Tem Clark Main Jr. led the invocation and Pledge

3. Roll Call and Certification of Quorum

A quorum was present. Present were Councilmember Jimmy Lavergne, Councilmember Belinda Halfin, Councilmember David Marek, and Mayor Pro-Tem/Councilmember Clark Main Jr. Councilmember Deborah Boren and Mayor Little were absent at roll call. Mayor Little arrived at 6:45pm.

4. Communication from the Public

Patrick Prejean voiced his concerns about the proposed Battery Farm on Norcross. He asks the Council to do some research before this comes in.

Alice Hoffman spoke to the Council about Austin County Day at the Capital, Austin County Area Chamber Round Table.

5. Consent Agenda

Motion made by Councilmember David Marek, second by Councilmember Belinda Halfin to approve minutes from March 19, 2025 Regular Meeting. Motion passed unanimously.

6. Action on Department Monthly Reports, if necessary

- a. Public Works – No action
- b. Police/Admin Monthly Report – No action
- c. Municipal Court Report – No action

7. Financial Review

Motion made by Councilmember Belinda Halfin, second by Councilmember Jimmy Lavergne to approve financial report and payment of bills. Motion passed unanimously.

8. Action on Follow up items, if necessary

- a. MIT-Grant – CZ Construction is close to finishing the sewer portion of the grant. Royce, Public Works Director and Weishuhn Engineering are working on a punch list of things that need attention before the sewer portion of the grant is complete.
- b. Downtown Revitalization Project Update- This project is complete and working on closing out this Grant. There is a one-year warranty on the work, which the EDC and the City will be keeping an eye on the issue with the cracks in the sidewalks and have these addressed during the warranty period.
- c. TWDB Grant Update – Preliminary application accepted, waiting on invite to apply.
- d. Battery Farm Project Update- This project has been put on hold due to stock market volatility.
- e. Millbrooke Subdivision Update- This project is moving quickly. Wate/Sewer lines have been put in and they will be starting the streets next in Phase 1.
- f. Update on Collapsed Culvert issue at Railroad – This has been resolved
- g. RFQ for City Attorney – Published in Sealy News and on Website, due May 7, 2025.

9. New Business

a. Fair Housing Proclamation

Motion made by Councilmember Belinda Halfin, second by Councilmember Jimmy Lavergne to accept and approve Proclamation of April as Fair Housing Month. Motion passed unanimously.

b. Water Well 1 Rehab Project

Motion made by Councilmember Belinda Halfin, second by Councilmember Jimmy Lavergne to approve Change order for Water Well 1 Rehab Project as presented. Motion passed unanimously.

c. Roof Repair

Council said to move forward with roof repairs as previously approved.

d. Ground Maintenance for Mynarik Park

Motion by Councilmember Belinda Halfin, second by Councilmember Clark Main Jr. to get bids to maintain the interior portion of Mynarik Park for the next 3 months, staying within budget. Motion passed unanimously.

e. Contract for Code Enforcement

Motion made by Councilmember Jimmy Lavergne, second by Councilmember Belinda Halfin to let Code Enforcement work for one month without contract and revisit the contract at the next council meeting. Motion passed unanimously

f. EDC Updates

1) Preservation District Ordinance was tabled until next month

2) EDC Budget Amendment – Motion made by Councilmember Clark Main Jr., second by Councilmember David Marek to approve Budge Amendment as presented. Motion passed unanimously.

g. Payment for Contract Services

Motion made by Councilmember David Marek, second by Councilmember Clark Main Jr. to pay Marti Frost for working on construction permitting for Millbrooke Subdivision, to be paid out of permitting fees.

h. Workshop Date

Ordinance Workshop date set for Wednesday, May 14, 2025 at 6:00pm.

i. Executive Closed Session- Gov Code Sec 551.074

Council went into Executive Closed Session at 8:01pm.

j. Reconvene from Executive Closed Session

Council came back into regular session at 8:51pm. No action

k. Future Agenda Items

None at this time

10. Adjourn Meeting

Mayor adjourned the meeting at 8:53pm

Preston Little, Mayor

Sheila Moseley, City Secretary
ATTEST:

Public Works Report

April 2025

Installed water and sewer taps and service lines @347 Dogwood. Repaired water leak under well house at Mynarik Park. Twenty one (21) disconnects and re-connects. Installed new rotator assembly in WWTF pump. Installed new A/C in control room at Well #2. Worked with contractors, several different times, on power issue affecting generator at Well #2 (had vendor install a "Delta" into the computer on generator, generator normal operations). Mowed WWTF, Well 1 and Well @ (twice). Mowed and weedeated City hall (twice), cleaned signs. Slope mowed Railroad St., Cedar St. Mowed Mynarik Park (twice), pressure washed pavilion and leveled . Mowed Columbus lift station, 7th St. lift station, ditches along slough. Checked reported sewer problem @708 Darlene (no issues with sewer main). Vendor removed tree in easement behind 5703 Commerce St. Repaired ruts in ditch on Commerce across from S. 3rd and on Railroad (mow). Repaired door on Community Room. Removed KC banner. Turned off water at 5616 Gresham St. Cut up and removed fallen trees and branches on N. 1st St. in the S-Curve (both sides), trimmed and removed tree branches from around 7th St. lift station and generator and on Guyler St. between N. 6th and N. 10th St. Picked up dog from 706 Lakeview and processed into pound. Put new blades on slope mower. Cleared tree limbs for ditch contractor to work on Columbus, Harry, and Barbara St. Cleaned ditch on S. 2nd (both sides) from Bowers to Dubose St. Spraying around town and Mynarik Park. Complete walk through with Engineer and CZ contractor on sewer main pipe burst contract. Assisting Ditch cleaning crew (flow line, marking water and sewer lines) when requested.

Water- Well 1 is still off-line (engineer provide updates). All equipment is operational at this time.

Wastewater- average of 90,000 gallons treated effluent daily. Installed new rotator assembly in WWTF pump 2. Working with different vendors on pricing for lift station pump/pumps. Marek St. lift station has the old mercury/air bubbler style of setting water levels. Looking into getting this removed and having a regular float system installed. Employee training for WWTF operators license (Scheduled to take exam in May).

Fuel Log

[illegible]

For the Month of April

| | | | |
|--------------------------------------|---|---------|---------|
| Gresham & FM 1952 | ✓ | 4-15-25 | 8:24am |
| South 4th & Gresham | ✓ | 4-15-25 | 8:49am |
| South 4th & Dubose (Fire Plug) | ✓ | 4-15-25 | 9:15am |
| 6027 Dubose Alleyway behind house | ✓ | 4-15-25 | 9:37am |
| 507 South 6th | ✓ | 4-15-25 | 10:00am |
| Behind Sliva Automotive | ✓ | 4-15-25 | 10:30am |
| 217 South 6th | ✓ | 4-15-25 | 10:49am |
| South 8th in Alley | ✓ | 4-15-25 | 11:05am |
| South 8th & Gresham | ✓ | 4-15-25 | 11:25am |
| South 8th & Demel | ✓ | 4-15-25 | 11:55am |
| South 9th & Henry | ✓ | 4-15-25 | 12:22am |
| 5321 Demel | ✓ | 4-15-25 | 1:15pm |
| Commerce & FM1952 | ✓ | 4-15-25 | 1:37pm |
| NBC Oil By Fence | ✓ | 4-15-25 | 2:15pm |
| Lake Court Drive | ✓ | 4-15-25 | 2:37pm |
| Lake Circle Drive | ✓ | 4-15-25 | 3:04pm |
| Lakeview Dr End of Street | ✓ | 4-15-25 | 3:29pm |
| North 11th end of Alley | ✓ | 4-15-25 | 4:01pm |
| North 9th & Railroad | ✓ | 4-17 | 8:30am |
| Cleanout @ 6112 Guyler | ✓ | 4-17 | 9:15am |
| Rogers Street (@ end) | ✓ | 4-17 | 9:51am |
| HWY 1093 E (S-curve in Meterbox) | ✓ | 4-17 | 10:15am |
| 334 1093 E (in Meterbox) | ✓ | 4-17 | 10:40pm |
| HWY 1093 E (Past last driveway) | ✓ | 4-18 | 8:51am |
| Elm Street & Becky Ln, Fire Plug | ✓ | 4-18 | 9:30am |
| South 1st & Darlene, Fire Plug | ✓ | 4-18 | 1:32pm |
| Heritage Square Apartments Fire Plug | ✓ | 4-18 | 2:00pm |
| Anita Ln. & Elm Street | ✓ | 4-18 | 2:25pm |
| HWY 60 Duplex | ✓ | 4-18 | 3:04pm |

| | | | |
|---|---|------|-------------------|
| HWY 60 & Commerce (Fire Plug) | ✓ | 4-19 | 9:15 Am |
| Pririe Harbor (fire Plug) | ✓ | 4-19 | 10:30 Am |
| West Front (Fire Plug) | ✓ | 4-19 | 12:30 Pm |
| Garden Row (Center) | ✓ | 4-19 | 1:21 Pm |
| 7024 Leanne | ✓ | 4-20 | 8:05 Am |
| 7025 Leanne | ✓ | 4-20 | 8:27 Am |
| Norcross Road (right side) | ✓ | 4-20 | 9:05 Am |
| Woods Ln (@ End) | ✓ | 4-20 | 9:37 Am |
| Hwy 36 in front of the Park | ✓ | 4-20 | 10:21 Am |
| 6538 Railroad (dead end) | ✓ | 4-21 | 9:30 Am |
| 739 Columbus Road | ✓ | 4-21 | 10:15 Am |
| Margie Street (HRaneicky Sub) | ✓ | 4-21 | 11:39 Am |
| Barbara Street (HRaneicky Sub) | ✓ | 4-21 | 12:21 Pm |
| Deanna Street Behind Water Well II | ✓ | 4-25 | 8:15 Am |
| Markek Rd (@ Marek's Driveway) | ✓ | 4-25 | 8:41 Am |
| Corner of Colombus and Marek Rd | ✓ | 4-25 | 9:15 Am |
| Ash (@end) | ✓ | 4-25 | 9:50 Am |
| City Hall PD Garage | ✓ | 4-25 | 10:14 Am |
| Guyler & Cedar Street | ✓ | 4-25 | 10:40 Am |
| Sewer Trearment Plant | ✓ | 4-27 | 8:30 Am |
| City Meat Market on HWY 36 | ✓ | 4-27 | 8:50 Am |
| N10th (Fire Plug) | ✓ | 4-27 | 10:15 Am |
| Wallis Concrete (Fire Plug) | ✓ | 4-28 | 11:34 Am |
| Brazos High School (Fire Plug) | ✓ | 4-28 | 12:15 Pm |
| 5639 Polak (Fire Plug) | ✓ | 4-28 | 1:15 pm |
|  | | | |
| | | | Updated 2/28/2019 |

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WALLIS PD COUNCIL REPORT

April 2025

1. Calls For Service: 67
2. Assist: 16
3. Investigations Worked: 3
4. Felony Arrest: 1
5. Misdemeanor Arrest:
6. Traffic Citations: 280
7. Traffic Warnings: 93

April 1 – Wallis PD, Request to speak to Officer

April 2 – Hwy 36 South, Reckless Driver

April 3 – 6700 Block of Guyler, Civil Matter

April 3 – 16000 Block of Hwy 36, Suspicious Person

April 3 – 300 Block of Legion RD, Escort

April 4 – 6600 Block of Guyler, Criminal Trespass Issued

April 4 – 5700 Block of Guyler, Civil Matter

April 4 – 4600 Block of FM 1458, Major Accident

April 4 – 6700 Block of Railroad, Disturbance

April 5 – 6700 Block of Marek, Illegal Burning

April 5 – 6900 Block of Leann, Medic Call

April 5 – 4900 Block of FM 1952, Structure Fire

April 5 – 100 Block of North 2nd, Suspicious Person

April 6 – Hwy 36 South, Reckless Driver

WALLIS PD COUNCIL REPORT

April 6 – 7600 Block of Hwy 60, Medic Call

April 6 – 100 Block of South 3rd, Open Gate

April 7 – North 6th @ Guyler, Found Property

April 7 – 7600 Block of Hwy 60, Disturbance

April 7 – Wallis PD, Request to speak to Officer

April 7 – 16000 Block of Hwy 36, Report of Fraud/Theft

April 7 – 7000 Block of Commerce, Reckless Driver

April 8 – Hwy 60 @ Westgate, Vehicle Accident

April 8 – 6600 Block of Commerce, Vehicle Accident

April 9 – 16000 Block of Hwy 36, Disturbance

April 9 – Wallis PD, Request to speak to Officer

April 10 – 6000 Block of Commerce, Vehicle Accident

April 10 – 300 Block of Legion Rd, Escort

April 11 – 6400 Block of Commerce, Alarm

April 11 – 6100 Block of Commerce, Request to speak to Officer

April 11 – South 6th @ Bowers, Suspicious Vehicle

April 11 – 5600 Block of Henry, Animal Complaint

April 12 – 6900 Block of Leann Ln, Disturbance leading to the arrest of Mario

Bonilla Mateo for Assault Family Violence

April 12 – 6700 Block of Marek, Suspicious Vehicle

April 13 – 7600 Block of Hwy 60, Welfare Check

April 14 – 6400 Block of Commerce, Open Door

WALLIS PD COUNCIL REPORT

April 15 – 7100 Block of Commerce, Abandoned Vehicle

April 16 – Hwy 36 @ Johnston Rd, Traffic Hazard

April 18 – Wallis PD, Sex Offender Change of Status

April 18 – 5700 Block of Guyler, Criminal Mischief

April 19 – 6700 Block of Marek, Inquest

April 19 – 500 Block of Cedar, Escort

April 19 – 6900 Block of Leann Ln, Civil Matter

April 19 – 7900 Block of Hwy 60, Open Gate

April 21 – 10000 Block of FM 1952, Terroristic Threat

April 21 – 5600 Block of Henry, Criminal Trespass Issued

April 21 – Wallis PD, Request to speak to Officer

April 21 – Hwy 60 @ Commerce, Suspicious Person

April 21 – 6600 Block of Guyler, Trespasser

April 21 – 6400 Block of Gresham, Animal Complaint

April 22 – 6800 Block of Guyler, Report of Identity Theft

April 22 – 7000 Block of Commerce, Suspicious Vehicle

April 22 – 6400 Block of Commerce, Alarm

April 22 – 6900 Block of Leann Ln, Disturbance

April 23 – 5600 Block of Henry, Theft Report

April 23 – Hwy 36 @ Johnston, Vehicle Accident

April 24 – 6000 Block of Dubose, Welfare Concern

April 24 – 7000 Block of Commerce, Pursuit on Stolen Vehicle

WALLIS PD COUNCIL REPORT

April 26 – 5900 Block of Railroad, Disturbance

April 26 – 100 Block of South 3rd, Alarm

April 26 – 2900 Block of Cunningham Rd, Escort

April 27 – 6400 Block of Guyler, Fire Alarm

April 27 – 6000 Block of Gresham, Suspicious Person

April 28 – 6300 Block of Bowers, Suspicious Vehicle

April 29 – 6700 Block of Commerce, Reckless Driver

April 30 – 6000 Block of Gresham, 911 Hang-Up

April 30 – 6700 Block of Railroad, Trespasser

April 30 – Hwy 36 South, Traffic Hazard

May 2025 Council Meeting

April 10th

Worked on subpoena paperwork issued by the Austin County DA in reference to Officer being bit by dog.

April 11th

Answered another complaint on chickens loose on neighbors property located on Henry St. Subject admitted to letting the chickens run loose but thinks this is ok to damage other people's property. Subject was again issued another citation in which she responded she will just plead not guilty.

April 14th

Made location to the Knox Library to support their summer reading program.

April 17th

Attended informational seminar concerning the proposed Hwy 36A project.

PD Meeting

4th of July Meeting

April 21st

Food Drive

Financial Statements

April 23rd

Made contact with Makin The Cut, a landscape company, to give bid on maintaining interior grounds, fertilizing, watering, and wasp and ant control. Awaiting bid at this time.

April 24th

I met with a Landscaper – Juan's Mowing and Landscaping at Mynarik Park and showed him the area the city would like taken care of. Juan will provide a bid for the work in the next couple of days.

April 28th

Received Park bid from All Year Lawn Care. Will place with other bids as they come in.

April 29th

Received Park bid back from Makin The Cut. Will place with other bids.

May 1st

July 4th Meeting

May 5th

Contacted an additional landscaper and asked they submit bid for Mynarik Park mowing and upkeep. Awaiting bid.

May 7th

Worked on setting up and converting City Emails to Blue Host after making contact with representative from company. Blue Host is the entity that has purchased our old email service – Just Host. All data and emails have been transferred and up and running.

May 8th

Met with individual about hosting a yearly Car Show at City Hall complex. Will give council information and they will be the deciding factor if they would like me to continue with this and put it together. All proceeds would plan to go towards another amenity at Mynarik Park. There has been several interests about a tournament Pickle Ball court. If this were to happen, proceeds from these tournaments would go back into Mynarik Park to develop the park further.

May 9th

Received bid from M and M Lawn Care concerning the maintenance at Mynarik Park.

Reviewed and initial City of Wallis financial statements.

May 12th

Received complaint from citizen that Texas Pride disposal picked up and threw away three cat traps placed at the Wallis Bank. Citizen provided video footage of Texas Pride picking the traps up. I viewed the video and the three cat traps were set directly in front of the Wallis Bank dumpster. Texas Pride did pick up the traps and threw them into the Wallis Bank dumpster just before emptying the dumpster into their truck. Most likely, being the traps were placed in front of the dumpster, Texas Pride assumed the traps were trash. Will attempt to make contact with Texas Pride.

Met with D and M Electric to discuss prints concerning FEMA Generator Grant.

Received bid from Lizotte's Yardworks pertaining to upkeep at Mynarik Park.

May 13th

All paperwork has been submitted to FEMA in reference to generator grant including all plans and load ratings. Awaiting outcome.

May 14th

Coordinated possible install date on Mynarik Park cameras. Projected install within three weeks. Also reviewed specs for cameras to be installed including DVR.

May 15th

Scheduled a second time for internet equipment upgrade at Mynarik Park

4th of July Meeting



CITY OF WALLIS MUNICIPAL COURT

April 2025 activity

| | |
|------------------------|-----|
| • Citations filed | 286 |
| • Total Cases Disposed | 173 |

Driver Safety Course: 26 disposed cases

Deferred Disposition: 28 disposed cases

| | |
|-----------------|-------------|
| TOTAL COLLECTED | \$36,717.24 |
| STATE'S PORTION | \$16,083.90 |
| CITY'S PORTION | \$20,633.34 |

CITY OF WALLIS

PROFIT & LOSS BUDGET PERFORMANCE REVIEW

CITY OF WALLIS - GENERAL
CITY OF WALLIS - WATER & SEWER
MYNARIK PARK

FOR PERIOD: OCTOBER 1, 2024 THRU APRIL 20, 2025

PRESENTED TO COUNCIL ON MAY 21, 2025

CITY OF WALLIS - GENERAL

| | | 2023.2024 ACTUALS | 2024-2025 BUDGET | 2024-2025 CURRENT |
|---------|--|----------------------|---------------------|----------------------|
| | REVENUE: GENERAL/ADMIN | | | |
| 1-51101 | AD VALOREM TAXES - M & O | \$ 566,450.91 | \$ 622,949.00 | \$ 607,068.13 |
| 1-51103 | DELINQUENT TAXES | \$ 11,452.05 | \$ 12,000.00 | \$ 1,704.98 |
| 1-51105 | PENALTY & INTEREST | \$ 5,340.00 | \$ 3,000.00 | \$ 3,376.83 |
| 1-51106 | TAX CERTIFICATES | \$ 2,338.94 | \$ 20.00 | \$ 5.00 |
| 1-51201 | CITY SALES TAX | \$ 267,291.10 | \$ 266,688.72 | \$ 152,563.08 |
| 1-51202 | MIXED BEVERAGE TAX | \$ 2,389.56 | \$ 2,200.00 | \$ 1,293.09 |
| 1-51203 | HOTEL OCCUPANCY TAX | \$ - | \$ 15,000.00 | \$ - |
| 1-51301 | FRANCHISE TAX FEE | \$ 53,771.76 | \$ 49,500.00 | \$ 27,923.88 |
| 1-53101 | MOBILE HOME PARK FEES | \$ 1,140.00 | \$ 1,140.00 | \$ 1,140.00 |
| 1-53102 | LICENSE FEE/LIQUOR | \$ 987.50 | \$ 650.00 | \$ 895.00 |
| 1-53103 | CULVERT FEES | \$ 250.00 | \$ 500.00 | \$ 852.00 |
| 1-53104 | CONTRACTOR REGISTRATION FEE | \$ 1,600.00 | \$ 1,000.00 | \$ 700.00 |
| 1-53105 | PERMITS & INSPECTION FEES | \$ 19,143.86 | \$ 15,000.00 | \$ 9,296.42 |
| 1-53106 | HUMANE DEPT FEES | \$ 245.00 | \$ 200.00 | \$ 85.00 |
| 1-56105 | EDC REIMBURSEMENT - STREET LIGHTS | \$ 6,100.00 | \$ 6,100.00 | \$ - |
| 1-56108 | EDC REIMBURSEMENT - ADMINISTRATION | \$ 1,400.00 | \$ 1,400.00 | \$ - |
| 1-56115 | LEASES & RENTALS | \$ 5,500.00 | \$ 6,050.00 | \$ 3,700.00 |
| 1-56116 | COMMUNITY ROOM RENTAL | \$ 200.00 | \$ 500.00 | \$ 200.00 |
| 1-56121 | INTEREST INCOME | \$ 7,129.68 | \$ 5,000.00 | \$ 3,923.01 |
| 1-56123 | SALES OF ASSETS | \$ - | \$ - | \$ - |
| 1-56149 | MISCELLANEOUS REVENUE | \$ 13,667.33 | \$ - | \$ 1,550.00 |
| 1-56151 | HIGHER EDUCATION LOAN CONDUIT FEE | \$ - | \$ - | \$ - |
| 1-56155 | STREET DEPT. INCOME | \$ - | \$ - | \$ - |
| 100 | PSA HERITAGE | \$ 18,000.00 | \$ 18,000.00 | \$ 14,459.92 |
| 3-55104 | AMERICAN RESCUE FUND ACT (NON GRANT FUNDS) | \$ 2,060.19 | \$ - | \$ - |
| 3-55101 | GLO 19-076-039-B692-GRANT FUND | \$ - | \$ - | \$ - |
| 3-55106 | GLO 20-065-05-C115 - GENERATORS-GRANT FUND | \$ 75,886.79 | \$ - | \$ - |
| 3-55105 | CDBG MIT 22-085-054-D311-GRANT FUND | \$ 338,192.42 | \$ 2,886,460.98 | \$ 703,014.45 |
| 3-55105 | CDBG MIT 22-085-054-D311 EDC PORTION | \$ - | \$ 18,735.00 | \$ - |
| 3-55107 | CDBG 21-0196 DOWNTOWN-GRANT FUND | \$ 200,926.55 | \$ 115,516.68 | \$ 99,388.43 |
| 3-55107 | CDBG 21-0196 DOWNTOWN EDC PORTION PAID 9/9/24 | \$ - | \$ 52,500.00 | \$ 28,107.44 |
| 3-55108 | CPC 21-0544 PLANNING & CAPACITY (HALF REVENUE) | \$ 44,608.00 | \$ - | \$ - |
| 3-55109 | CDV21-0120 | \$ 24,250.00 | \$ - | \$ - |
| HOME | HOME PROGRAM REIMBURSEMENT 2022-2023 | \$ - | \$ 3,058.00 | \$ - |
| | TOTAL REVENUE: GENERAL/ADMIN | \$ 1,670,321.64 | \$ 4,103,168.38 | \$ 1,661,246.66 |
| | REVENUE: POLICE DEPARTMENT | | | |
| 4-55101 | COPS GRANT | \$ - | \$ 69,257.00 | \$ - |
| 4-55102 | BODY CAMERA GRANT (EDC Payment) | \$ - | \$ 27,700.00 | \$ 9,000.00 |
| 4-55103 | FLOCK CAMERA GRANT | \$ - | \$ 23,100.00 | \$ - |
| 4-55104 | DJ EDWARD BYRNE MEMORIAL GRANT | \$ - | \$ 95,345.00 | \$ 38,138.00 |
| 4-55107 | CRIME VICTIMS GRANT-SALARY | \$ 62,865.00 | \$ 62,865.00 | \$ 36,671.25 |
| 4-56121 | INTEREST INCOME | \$ 1,941.33 | \$ 1,000.00 | \$ 1,085.21 |
| 4-56123 | SALE OF ASSETS | \$ - | \$ - | \$ - |
| 4-56149 | MISCELLANEOUS REVENUE | \$ 8.10 | \$ - | \$ - |
| | DONATIONS | \$ - | \$ - | \$ 17,700.00 |
| | KIDS, COPS AND CHRISTMAS | \$ 3,000.00 | \$ - | \$ 1,750.00 |
| | LEOSE INCOME | \$ 2,189.82 | \$ - | \$ 2,196.09 |
| | FOREFEITURE | \$ - | \$ - | \$ - |
| | WARRANT POOL FEES | \$ 400.16 | \$ - | \$ 128.72 |
| | TOTAL REVENUE: POLICE DEPARTMENT | \$ 70,404.41 | \$ 279,267.00 | \$ 106,669.27 |

CITY OF WALLIS - GENERAL

| | | 2023.2024 ACTUALS | 2024-2025 BUDGET | 2024-2025 CURRENT |
|---------|---|----------------------|---------------------|----------------------|
| | REVENUE: MUNICIPAL COURT | | | |
| 5-54101 | FINES | \$ 544,547.93 | \$ 685,000.00 | \$ 321,959.63 |
| 5-56121 | INTEREST INCOME | \$ 2,830.31 | \$ 1,500.00 | \$ 796.48 |
| 5-56125 | MVBA | \$ 14,479.34 | \$ 18,000.00 | \$ 20,678.26 |
| 5-56149 | MISCELLANEOUS REVENUE | \$ - | \$ - | \$ - |
| | TOTAL REVENUE: MUNICIPAL COURT | \$ 561,857.58 | \$ 704,500.00 | \$ 343,434.37 |
| | | | | |
| | TOTAL REVENUE | \$ 2,302,583.63 | \$ 5,086,935.38 | \$ 2,111,350.30 |
| | EXPENSE: GENERAL/ADMIN | | | |
| 1-61100 | LONGEVITY | \$ 140.06 | \$ 131.60 | \$ 131.60 |
| 1-61101 | SALARIES W/PART-TIME ADMINISTRATOR | \$ 67,449.91 | \$ 68,025.60 | \$ 39,334.11 |
| 1-61104 | OVERTIME | \$ - | \$ - | \$ - |
| 1-61201 | SOCIAL SECURITY | \$ 4,180.86 | \$ 4,217.59 | \$ 2,473.75 |
| 1-61203 | MEDICARE | \$ 977.97 | \$ 986.23 | \$ 570.38 |
| 1-61205 | STATE UNEMPLOYMENT TAX-SUI | \$ 117.03 | \$ 248.00 | \$ 106.01 |
| 1-61207 | WORKERS COMPENSATION | \$ 1,563.90 | \$ 1,243.52 | \$ 1,013.73 |
| 1-61209 | GROUP INSURANCE | \$ 9,581.40 | \$ 10,100.81 | \$ 6,749.44 |
| 1-61211 | RETIREMENT BENEFITS | \$ 3,965.93 | \$ 4,081.55 | \$ 2,360.09 |
| 1-61615 | ECON DEV CORP (CITY SALES TAX EDC PORTION) | \$ 74,494.95 | \$ 88,900.00 | \$ 53,067.38 |
| 1-62101 | AUDIT FEES | \$ 10,533.33 | \$ 10,500.00 | \$ 11,088.75 |
| 1-62107 | LEGAL FEES | \$ 47,775.15 | \$ 20,000.00 | \$ 1,065.50 |
| 1-63101 | CONTRACT LABOR - JANITORIALSVC | \$ 2,795.00 | \$ - | \$ - |
| 1-63105 | HONORARIUM | \$ - | \$ - | \$ - |
| 1-63111 | APPRAISAL DISTRICT FEES | \$ 18,187.00 | \$ 18,177.00 | \$ 11,080.25 |
| 1-63113 | TAX COLLECTION FEES | \$ - | \$ - | \$ - |
| 1-64103 | OFFICE SUPPLIES | \$ 2,432.69 | \$ 2,500.00 | \$ 1,216.72 |
| 1-64105 | POSTAGE | \$ 938.42 | \$ 1,200.00 | \$ 376.23 |
| 1-64109 | INSPECTION FEES | \$ 12,958.09 | \$ 15,000.00 | \$ 6,477.16 |
| 1-64113 | OTHER SUPPLIES | \$ 498.17 | \$ 750.00 | \$ 569.76 |
| 1-64304 | OFFICE EQUIPMENT- PURCHASES | \$ - | \$ 1,000.00 | \$ - |
| 1-64305 | OFFICE EQUIPMENT - MAINT & REPAIR | \$ 737.10 | \$ 1,500.00 | \$ 1,123.22 |
| 1-64306 | OFFICE EQUIPMENT - COPIER LEASE | \$ 5,153.79 | \$ 3,800.00 | \$ 1,900.70 |
| 1-64307 | BUILDING - MAINT & REPAIR | \$ 43,063.96 | \$ 30,000.00 | \$ 27,347.06 |
| 1-64401 | TELEPHONE LAND LINE | \$ 2,485.62 | \$ 1,433.28 | \$ 964.54 |
| 1-64403 | ELECTRICITY | \$ 2,425.69 | \$ 2,000.00 | \$ 796.39 |
| 1-64501 | INSURANCE - GEN LIAB/REAL & PERSONAL | \$ 9,128.77 | \$ 6,907.52 | \$ 4,442.50 |
| 1-64502 | INSURANCE - ERRORS & OMISSION | \$ 3,007.50 | \$ 2,349.00 | \$ 1,317.00 |
| 1-64601 | DUES & MEMBERSHIP | \$ 2,444.38 | \$ 2,500.00 | \$ 1,795.35 |
| 1-64605 | SUBSCRIPTIONS | \$ 4,237.64 | \$ 2,500.00 | \$ 1,512.33 |
| 1-64701 | TRAVEL & TRAINING EXPENSE | \$ - | \$ 500.00 | \$ 500.00 |
| 1-64901 | ADVERTISING EXPENSE | \$ 2,725.88 | \$ 1,500.00 | \$ 1,210.00 |
| 1-64907 | ELECTION EXPENSE | \$ 876.34 | \$ 750.00 | \$ - |
| 1-64923 | MISCELLANEOUS EXPENSE | \$ 3,379.00 | \$ 500.00 | \$ 28,040.01 |
| 1-67103 | NATURAL GAS | \$ 547.39 | \$ 720.00 | \$ 630.97 |
| 1-68106 | WEBSITE & YEARLY MAINTENANCE | \$ 1,650.00 | \$ 1,650.00 | \$ - |
| 1-68107 | SOFTWARE LICENSE INTUIT | \$ - | \$ 1,922.00 | \$ - |
| COWLOC | LINE OF CREDIT | \$ 375.00 | \$ 7,200.00 | \$ 8,429.97 |
| 200 | PSA HERITAGE | \$ 1,755.00 | \$ 18,000.00 | \$ 1,785.05 |
| 1-69104 | AMERICAN RESCUE FUND ACT | \$ 8,972.50 | \$ - | \$ - |
| 1-69104 | CDBG-MIT 22-085-054-D311 Drainage Part-GRANT FUND | \$ 179,758.20 | \$ - | \$ - |
| GRANT | CDBG-MIT 22-085-054-D311 Sewer Part-GRANT FUND | \$ 158,434.22 | | \$ - |

CITY OF WALLIS - GENERAL

| | | 2023.2024 ACTUALS | 2024-2025 BUDGET | 2024-2025 CURRENT |
|---------|--|----------------------|---------------------|----------------------|
| 1-69104 | GLO 20-065-035-C115 - GENERATORS-GRANT FUND | \$ 75,886.79 | \$ - | \$ - |
| 3-61106 | CDBG 21-0196 DOWNTOWN-GRANT FUND | \$ 200,926.55 | \$ 115,516.68 | \$ 99,388.43 |
| 3-61106 | CDBG 21-0196 DOWNTOWN CITY/PAID BY EDC 9/24 | \$ - | \$ 52,500.00 | \$ 28,107.44 |
| 3-66107 | CPC 21-0544 PLANNING & CAPACITY (HALF EXPENSE) | \$ 44,608.00 | \$ - | \$ - |
| | CDV21-0120-GRANT FUND | \$ 24,250.00 | | |
| | TOTAL EXPENSE: GENERAL/ADMIN | \$ 1,035,419.18 | \$ 500,810.38 | \$ 346,971.82 |
| | EXPENSE: STREET DEPARTMENT | | | |
| 2-61100 | LONGEVITY | \$ 180.48 | \$ 203.04 | \$ 701.60 |
| 2-61108 | SALARY | \$ 54,255.09 | \$ 52,944.76 | \$ 31,633.77 |
| 2-61107 | OVERTIME | \$ 5,023.79 | \$ 5,616.00 | \$ 2,653.77 |
| 2-61201 | SOCIAL SECURITY | \$ 3,684.47 | \$ 3,285.68 | \$ 2,128.44 |
| 2-61203 | MEDICARE | \$ 861.79 | \$ 768.43 | \$ 497.81 |
| 2-61205 | STATE UNEMPLOYMENT TAX-SUI | \$ 117.05 | \$ 248.50 | \$ 112.62 |
| 2-61207 | WORKERS COMPENSATION | \$ 1,563.90 | \$ 1,243.52 | \$ 1,013.73 |
| 2-61209 | GROUP INSURANCE | \$ 9,581.40 | \$ 10,100.81 | \$ 7,593.12 |
| 2-61211 | RETIREMENT BENEFITS | \$ 3,565.60 | \$ 3,179.69 | \$ 2,059.79 |
| 2-63101 | CONTRACT LABOR | \$ - | \$ - | \$ - |
| 2-64107 | UNIFORMS | \$ 1,782.58 | \$ 1,500.00 | \$ 1,066.90 |
| 2-64111 | STREET SIGNS | \$ 838.00 | \$ 2,000.00 | \$ 751.92 |
| 2-64201 | MACHINERY FUEL - DIESEL | \$ 5,392.12 | \$ 4,500.00 | \$ 2,763.07 |
| 2-64203 | EFLEET | \$ 13,522.19 | \$ 12,900.00 | \$ 7,341.08 |
| 2-64303 | STREET MAINTENANCE | \$ 15,764.54 | \$ 15,000.00 | \$ 6,740.00 |
| 2-64307 | EQUIPMENT MAINT & REPAIR | \$ 10,703.23 | \$ 40,000.00 | \$ 3,202.64 |
| 2-64310 | MOSQUITO CONTROL | \$ 1,132.86 | \$ - | \$ - |
| 2-64311 | TOOL PURCHASES | \$ 268.93 | \$ 1,700.00 | \$ 428.78 |
| 2-64405 | STREET LIGHTS | \$ 37,595.81 | \$ 30,000.00 | \$ 22,737.09 |
| 2-64503 | INSURANCE - AUTO LIAB & DAMAGE | \$ 4,192.30 | \$ 3,275.72 | \$ 1,833.16 |
| 2-64504 | INSURANCE - MOBILE EQUIPMENT | \$ 542.25 | \$ 443.00 | \$ 198.50 |
| 2-64915 | CITY BEAUTIFICATION | \$ - | \$ - | \$ - |
| 2-64923 | MISCELLANEOUS EXPENSE | \$ - | \$ - | \$ 330.00 |
| 2-66501 | CAPITAL EXPENDITURE | \$ 18,083.76 | \$ 18,000.00 | \$ 10,548.86 |
| 2-69103 | STREET IMPROVEMENTS | \$ - | \$ - | \$ - |
| 2-69105 | DRAINAGE IMPROVEMENTS | \$ 1,020.94 | \$ 10,000.00 | \$ 1,400.00 |
| 2-69107 | BRIDGE IMPROVEMENTS | \$ - | \$ - | \$ - |
| GRANT | CDBG MIT 22-085-054-D311-GRANT FUND | \$ - | \$ 2,886,460.98 | \$ 703,014.45 |
| GRANT | CDBG MIT 22-085-054-D311 EDC PORTION | \$ - | \$ 18,735.00 | \$ - |
| GRANT | CDBG MIT 22-085-054-D311 CITY PORTION | \$ - | \$ 18,735.00 | \$ - |
| | TOTAL EXPENSE: STREET DEPARTMENT | \$ 189,673.08 | \$ 3,103,370.13 | \$ 810,751.10 |
| | EXPENSE: POLICE DEPARTMENT | | | |
| 4-61100 | LONGEVITY | \$ 877.96 | \$ 823.62 | \$ 737.14 |
| 4-61101 | COPS GRANT | \$ - | \$ 59,257.48 | \$ - |
| 4-61101 | SALARIES W/O GRANT EMPLOYEES | \$ 518,172.31 | \$ 393,515.20 | \$ 225,898.84 |
| 4-61101 | DJ BYRNE SALARY | \$ - | \$ 66,268.80 | \$ 35,682.40 |
| 4-61101 | VICTIM'S GRANT SALARY | INACTIVE | \$ 61,984.00 | \$ 33,376.00 |
| 4-61103 | OFFICER CERTIFICATION PAY | \$ 5,975.00 | \$ 6,000.00 | \$ 2,775.00 |
| 4-61104 | OVERTIME | \$ 52,678.23 | \$ 10,500.00 | \$ 11,780.14 |
| 4-61201 | SOCIAL SECURITY | \$ 35,816.13 | \$ 32,348.33 | \$ 19,233.93 |
| 4-61203 | MEDICARE | \$ 8,376.30 | \$ 7,565.34 | \$ 4,497.26 |
| 4-61205 | STATE UNEMPLOYMENT TAX-SUI | \$ 1,057.03 | \$ 1,988.00 | \$ 1,092.19 |
| 4-61207 | WORKERS COMPENSATION | \$ 12,511.60 | \$ 9,948.16 | \$ 8,110.08 |
| 4-61209 | GROUP INSURANCE | \$ 71,765.06 | \$ 80,907.29 | \$ 57,402.49 |
| 4-61211 | RETIREMENT BENEFITS | \$ 34,740.77 | \$ 31,304.84 | \$ 18,110.55 |

CITY OF WALLIS - GENERAL

| | | 2023.2024 ACTUALS | 2024-2025 BUDGET | 2024-2025 CURRENT |
|---------|---------------------------------------|----------------------|---------------------|----------------------|
| 4-64103 | OFFICE SUPPLIES | \$ 1,868.11 | \$ 2,500.00 | \$ 763.46 |
| 4-64105 | POSTAGE | \$ 68.00 | \$ 75.00 | \$ 8.73 |
| 4-64107 | UNIFORMS | \$ 1,485.03 | \$ 1,800.00 | \$ 625.23 |
| 4-64112 | AMMO | \$ 1,350.00 | \$ 2,500.00 | \$ 450.00 |
| 4-64113 | TASER/BODY CAM PACKAGE AXON | \$ - | \$ 15,000.00 | \$ 12,896.27 |
| 4-64114 | FLOCK CAMERA WITH FLOCK CAMERA GRANT | \$ 9,450.00 | \$ 23,100.00 | \$ 22,800.70 |
| 4-64201 | FUEL | \$ 26,593.42 | \$ 24,000.00 | \$ 11,886.29 |
| 4-64202 | RADAR CALIBRATION EXPENSE | \$ 180.00 | \$ 300.00 | \$ - |
| 4-64203 | VEHICLE MAINT & REPAIR | \$ 12,451.88 | \$ 6,500.00 | \$ 4,917.89 |
| 4-64205 | VEHICLE LEASE (EFLEET) | \$ 64,763.49 | \$ 54,000.00 | \$ 37,498.39 |
| 4-64301 | EQUIPMENT PURCHASES | \$ 664.47 | \$ 5,850.00 | \$ 682.00 |
| 4-64304 | EQUIPMENT LEASE ICE MACHINE | \$ 2,150.00 | \$ 2,652.00 | \$ 1,505.00 |
| 4-64305 | EQUIP MAINT & REPAIR ELECTRONIC | \$ - | \$ - | \$ - |
| 4-64306 | OFFICE EQUIPMENT - COPIER LEASE | \$ 1,878.71 | \$ 2,200.00 | \$ 577.48 |
| 4-64307 | OFFICE BLDG MAINT & REPAIR | \$ 826.75 | \$ 300.00 | \$ 445.91 |
| 4-64401 | TELEPHONE LAND LINE | \$ 3,570.38 | \$ 1,433.28 | \$ 698.88 |
| 4-64402 | MOBILE DATA-CAD SYSTEM | \$ 3,645.44 | \$ 3,240.00 | \$ 2,339.92 |
| 4-64403 | ELECTRICITY | \$ 2,425.69 | \$ 1,951.56 | \$ 796.39 |
| 4-64405 | FOREFEITURE EXPENSE | \$ 169.90 | \$ - | \$ - |
| 4-64501 | INSURANCE - GEN LIAB/LAW INFOR. LIAB | \$ 8,934.30 | \$ 7,150.00 | \$ 3,568.60 |
| 4-64503 | INSURANCE - AUTO LIAB & DAMAGE/MOBILE | \$ 6,674.20 | \$ 5,253.60 | \$ 2,841.20 |
| 4-64601 | DUES | \$ 1,749.00 | \$ 2,000.00 | \$ - |
| 4-64605 | SUBSCRIPTIONS | \$ 1,921.88 | \$ 1,500.00 | \$ 475.00 |
| 4-64606 | IT SERVICES | \$ 3,595.64 | \$ 3,000.00 | \$ 3,521.05 |
| 4-64701 | TRAVEL & TRAINING EXPENSE | \$ 249.08 | \$ 3,000.00 | \$ 965.00 |
| 4-64901 | ADVERTISING EXPENSE | \$ - | \$ 100.00 | \$ 70.00 |
| 4-64903 | JAIL USE-COUNTY | \$ - | \$ 500.00 | \$ - |
| 4-64923 | MISCELLANEOUS EXPENSE | \$ 1,249.06 | \$ 1,300.00 | \$ 653.32 |
| 4-68105 | SOFTWARE MAINTENANCE | \$ 4,087.47 | \$ 15,000.00 | \$ 2,439.12 |
| | POLICE DONATIONS | \$ - | \$ - | \$ - |
| | POLICE LEOSE EXPENSE | \$ 400.00 | \$ - | \$ - |
| | KID COPS & CHRISTMAS | \$ 1,582.66 | \$ - | \$ 2,011.32 |
| | POLICE FOREFEITURE | \$ - | \$ - | \$ - |
| | WARRANT POOL FEES | \$ - | \$ - | \$ - |
| 4-69106 | PUBLIC RELATIONS & MARKETING | \$ - | \$ 1,800.00 | \$ - |
| 4-69107 | WEAPONS | \$ 693.18 | \$ - | \$ 2,589.99 |
| 4-69109 | EQUIPMENT WARRANTY | \$ - | \$ - | \$ - |
| 4-69110 | OFFICE FURNITURE | \$ - | \$ - | \$ - |
| 4-69111 | HEALTH & SAFETY MEASURES | \$ - | \$ 1,500.00 | \$ 1,180.08 |
| | TOTAL EXPENSE: POLICE DEPARTMENT | \$ 906,648.13 | \$ 951,916.50 | \$ 537,903.24 |
| | EXPENSE: MUNICIPAL COURT | | | |
| 5-21206 | STATE FINE EXPENSE | \$ 231,006.13 | \$ 331,000.00 | \$ 102,515.50 |
| 5-21207 | STATE FINE EXPENSE REPAYMENT | \$ 5,775.99 | \$ 3,850.66 | \$ 7,387.33 |
| 5-21243 | MVBA EXPENSE | \$ 24,443.74 | \$ 18,000.00 | \$ 19,454.91 |
| 5-21703 | OMNI FEES | \$ 2,208.20 | \$ 2,000.00 | \$ 1,991.78 |
| 5-61100 | LONGEVITY | \$ - | \$ 63.92 | \$ 63.92 |
| 5-61101 | SALARIES | \$ 95,884.01 | \$ 100,708.50 | \$ 58,101.01 |
| 5-61201 | SOCIAL SECURITY | \$ 5,944.80 | \$ 6,243.93 | \$ 3,602.26 |
| 5-61203 | MEDICARE | \$ 1,390.33 | \$ 1,460.28 | \$ 842.48 |
| 5-61205 | STATE UNEMPLOYMENT TAX-SUI | \$ 345.03 | \$ 497.00 | \$ 201.42 |
| 5-61207 | WORKERS COMPENSATION | \$ 3,127.86 | \$ 2,487.04 | \$ 2,027.44 |
| 5-61209 | GROUP INSURANCE | \$ 19,975.37 | \$ 20,201.62 | \$ 16,032.10 |

CITY OF WALLIS - GENERAL

| | | 2023.2024 ACTUALS | 2024-2025 BUDGET | 2024-2025 CURRENT |
|---------|----------------------------------|----------------------|---------------------|----------------------|
| 5-61211 | RETIREMENT BENEFITS | \$ 4,889.76 | \$ 5,179.20 | \$ 2,988.00 |
| 5-62101 | AUDIT FEES | \$ 10,533.33 | \$ 10,500.00 | \$ 10,540.00 |
| 5-62109 | LEGAL PROSECUTOR | \$ 7,562.50 | \$ 7,500.00 | \$ 3,687.50 |
| 5-62110 | OFFICER COURT DUTY | \$ 720.00 | \$ 1,000.00 | \$ - |
| 5-63101 | CONTRACT LABOR-ASSOC JUDGE | \$ - | \$ - | \$ 150.00 |
| 5-63102 | CONTRACT LABOR-CODE ENFORCEMENT | \$ 4,280.06 | \$ 5,000.00 | \$ 120.00 |
| 5-64103 | OFFICE SUPPLIES | \$ 600.72 | \$ 750.00 | \$ 347.74 |
| 5-64105 | POSTAGE/TEXT MESSAGING | \$ 513.08 | \$ 1,000.00 | \$ 567.00 |
| 5-64305 | OFFICE EQUIPMENT MAINT (IT) | \$ 953.74 | \$ 1,000.00 | \$ 716.95 |
| 5-64306 | OFFICE EQUIPMENT - COPIER LEASE | \$ 967.77 | \$ 1,140.00 | \$ 895.00 |
| 5-64401 | TELEPHONE LAND LINE | \$ 4,486.86 | \$ 1,433.28 | \$ 698.74 |
| 5-64403 | ELECTRICITY | \$ 2,425.87 | \$ 2,000.00 | \$ 796.39 |
| 5-64601 | DUES & MEMBERSHIP | \$ - | \$ 100.00 | \$ - |
| 5-64701 | TRAVEL & TRAINING EXPENSE | \$ 1,924.20 | \$ 1,000.00 | \$ 600.00 |
| 5-64905 | JURY DUTY EXPENSE | \$ 250.00 | \$ 500.00 | \$ - |
| 5-64923 | MISCELLANEOUS EXPENSE | \$ - | \$ 200.00 | \$ 25.00 |
| 5-68105 | SOFTWARE MAINTENANCE | \$ 6,032.89 | \$ 18,000.00 | \$ 17,955.09 |
| 5-68108 | TRANSFER TO BLDG SEC & TECH FUND | \$ 27,521.18 | \$ 27,000.00 | \$ 16,385.11 |
| | TOTAL EXPENSE: MUNICIPAL COURT | \$ 463,763.42 | \$ 569,815.43 | \$ 268,692.67 |
| | EXPENSE: FIRE DEPARTMENT | | | |
| 6-64403 | ELECTRICITY | \$ 3,390.50 | \$ 2,500.00 | \$ 1,155.81 |
| 6-64501 | GENERAL MAINTENANCE & OPERATION | \$ - | \$ - | \$ - |
| 6-67103 | NATURAL GAS | \$ 1,536.81 | \$ 1,500.00 | \$ 1,222.79 |
| | TOTAL EXPENSE: FIRE DEPARTMENT | \$ 4,927.31 | \$ 4,000.00 | \$ 2,378.60 |
| | EXPENSE: HUMANE DEPARTMENT | | | |
| 7-64101 | OPERATING SUPPLIES | \$ 537.47 | \$ 750.00 | \$ 70.97 |
| 7-64105 | DOG POUND | \$ - | \$ 100.00 | \$ - |
| 7-64200 | CONTRACT LABOR-ANIMAL CONTROL | \$ - | \$ - | \$ - |
| 7-64701 | TRAINING & TRAVEL EXPENSE | \$ - | \$ - | \$ - |
| 7-64923 | MISCELLANEOUS EXPENSE | \$ - | \$ - | \$ - |
| 7-65000 | VETERINARIAN EXPENSE | \$ 590.00 | \$ 200.00 | \$ - |
| | TOTAL EXPENSE: HUMANE DEPARTMENT | \$ 1,127.47 | \$ 1,050.00 | \$ 70.97 |
| | | | | |
| | TOTAL EXPENSE | \$ 2,601,558.59 | \$ 5,130,962.44 | \$ 1,966,768.40 |
| | | | | |
| | BUDGET SURPLUS (DEFICIT) | \$ (298,974.96) | \$ (44,027.06) | \$ 144,581.90 |

| CITY OF WALLIS - WATER & SEWER | | 2023-2024 ACTUAL | 2024-2025 BUDGET | 2024-2025 CURRENT |
|--------------------------------|--------------------------------------|---------------------|---------------------|----------------------|
| REVENUE: WATER/SEWER | | | | |
| 52101 | WATER SALES | \$ 230,024.05 | \$ 257,302.10 | \$ 153,792.08 |
| 52101 | Bulk water sales | \$ - | \$ 75,000.00 | \$ 2,174.50 |
| 52141 | WATER TAP FEES | \$ 1,950.00 | \$ 18,000.00 | \$ 1,300.00 |
| 52143 | RECONNECT FEES | \$ 6,750.00 | \$ 6,500.00 | \$ 3,450.00 |
| 52145 | LATE FEES | \$ 13,820.61 | \$ 11,000.00 | \$ 7,804.76 |
| 52150 | SALES TAX | \$ 13,339.42 | \$ 13,100.00 | \$ 8,459.86 |
| 52201 | SEWER SALES | \$ 181,541.97 | \$ 192,055.60 | \$ 121,778.76 |
| 52241 | SEWER TAP FEES | \$ 1,950.00 | \$ 18,000.00 | \$ 1,300.00 |
| 52250 | WATER & SEWER EXTENTIONS | \$ - | \$ - | \$ - |
| 52301 | GARBAGE FEES | \$ 174,982.40 | \$ 187,710.00 | \$ 110,553.89 |
| 56121 | INTEREST INCOME | \$ 2,206.23 | \$ 1,800.00 | \$ 1,136.36 |
| 56149 | WATER SALES (TRANSFER) | \$ - | \$ 21,384.00 | \$ 11,905.00 |
| 56149 | SEWER SALES (TRANSFER) | \$ - | \$ 13,944.00 | \$ - |
| GRANT | GLO 20-065-035-C115 GENERATORS-GRAN | \$ - | \$ - | \$ - |
| GRANT | CDBG 22-085-054-D311-GRANT FUND | \$ - | \$ 2,216,570.20 | \$ 1,230,507.64 |
| GRANT | CDBG 22-085-054-D311 EDC PORTION-GRA | \$ - | \$ 10,296.00 | \$ - |
| GRANT | 21-22 CDBG TEXAS WATER WELL #1 | \$ - | \$ 315,000.00 | \$ - |
| GRANT | CPC21-0544 PLANNING-GRANT FUND | \$ - | \$ - | \$ - |
| | RESERVES | \$ - | \$ - | \$ - |
| | TOTAL: REVENUE | \$ 626,564.68 | \$ 3,357,661.90 | \$ 1,654,162.85 |
| EXPENSE: WATER/SEWER | | | | |
| 61100 | LONGEVITY | \$ 641.08 | \$ 592.20 | \$ 592.20 |
| 61101 | SALARIES | \$ 228,557.95 | \$ 227,063.20 | \$ 142,058.45 |
| 61104 | OVERTIME | \$ 10,455.61 | \$ 10,000.00 | \$ 5,049.25 |
| 61201 | SOCIAL SECURITY | \$ 14,829.50 | \$ 14,077.94 | \$ 9,131.20 |
| 61203 | MEDICARE | \$ 3,468.05 | \$ 3,292.50 | \$ 2,135.41 |
| 61205 | STATE UNEMPLOYMENT TAX-SUI | \$ 589.58 | \$ 994.00 | \$ 3,753.19 |
| 61207 | WORKERS COMPENSATION | \$ 6,255.72 | \$ 4,974.08 | \$ 4,055.02 |
| 61209 | GROUP INSURANCE | \$ 25,265.76 | \$ 30,302.43 | \$ 22,778.19 |
| 61211 | RETIREMENT BENEFITS | \$ 14,230.27 | \$ 13,623.82 | \$ 5,627.84 |
| 62101 | AUDIT FEES | \$ 10,533.34 | \$ 10,500.00 | \$ 9,588.75 |
| 62105 | ENGINEERING FEES | \$ 4,400.00 | \$ 10,000.00 | \$ - |
| 63101 | ENVIRONMENTAL CONTRACTS | \$ 6,856.37 | \$ 5,000.00 | \$ 2,393.65 |
| 63102 | LICENSE PERMITS | \$ 4,188.26 | \$ 5,000.00 | \$ 3,054.11 |
| 63103 | CONTRACT LABOR W/S MAINTENANCE | \$ 78,000.00 | \$ 72,000.00 | \$ 36,000.00 |
| 63109 | GARBAGE PICKUP | \$ 146,419.13 | \$ 168,318.00 | \$ 99,422.69 |
| 64101 | OPERATING SUPPLIES | \$ 4,970.17 | \$ 4,000.00 | \$ 2,424.38 |
| 64103 | OFFICE SUPPLIES | \$ 906.54 | \$ 1,800.00 | \$ 2,379.62 |
| 64104 | SOFTWARE & MAINTENANCE | \$ 298.52 | \$ 2,500.00 | \$ 191.75 |
| 64105 | POSTAGE-WATER BILLS | \$ 4,447.03 | \$ 5,000.00 | \$ 3,791.50 |
| 64107 | UNIFORMS | \$ 1,626.52 | \$ 1,500.00 | \$ 866.91 |
| 64108 | SALES TAX EXPENSE | \$ 14,571.27 | \$ 13,000.00 | \$ 7,253.33 |
| 64109 | CHEMICALS | \$ 6,340.17 | \$ 7,000.00 | \$ 2,327.31 |
| 64113 | OTHER SUPPLIES | DELETE | \$ - | \$ - |
| 64115 | WATER CONSERVATION EXPENSE | \$ 3,267.81 | \$ 5,500.00 | \$ 1,964.38 |
| 64201 | FUEL | \$ 8,195.30 | \$ 9,000.00 | \$ 2,668.05 |
| 64203 | EFLEET | \$ 13,472.27 | \$ 12,912.00 | \$ 9,206.29 |
| 64204 | EQUIPMENT PURCHASES | \$ 15.96 | \$ 1,500.00 | \$ - |
| 64205 | EQUIPMENT LEASE / RENTAL | \$ 2,906.50 | \$ 5,600.00 | \$ 1,505.00 |
| 64305 | EQUIPMENT MAINT & REPAIR | \$ 6,491.40 | \$ 7,000.00 | \$ 9,191.46 |
| 64307 | SYSTEM MAINT & REPAIR | \$ 53,949.15 | \$ 40,000.00 | \$ 21,878.79 |

| CITY OF WALLIS - WATER & SEWER | | 2023-2024 ACTUAL | 2024-2025 BUDGET | 2024-2025 CURRENT |
|--------------------------------|--|---------------------|---------------------|----------------------|
| 64308 | WATER & SEWER EXTENTIONS | \$ 579.95 | \$ 3,000.00 | \$ - |
| 64309 | BUILDING MAINT & REPAIR | \$ 7,891.76 | \$ 4,000.00 | \$ 1,008.73 |
| 64311 | TOOL PURCHASES | \$ 279.30 | \$ 2,000.00 | \$ 21.99 |
| 64402 | TELEPHONE CELLULAR | \$ 851.20 | \$ 1,004.00 | \$ 502.58 |
| 64403 | ELECTRICITY | \$ 40,701.29 | \$ 39,400.00 | \$ 16,072.72 |
| 64501 | INSURANCE - SEWAGE BACKUP | \$ 618.75 | \$ 495.00 | \$ 247.50 |
| 64503 | INSURANCE - AUTO LIAB & DAMAGE | \$ 4,192.29 | \$ 3,275.72 | \$ 1,833.14 |
| 64504 | INSURANCE - MOBILE EQUIPMENT | \$ 542.25 | \$ 443.00 | \$ 198.50 |
| 64701 | TRAVEL / TRAINING EXPENSE | \$ - | \$ 1,250.00 | \$ 450.00 |
| 64901 | ADVERTISING EXPENSE | \$ 820.00 | \$ - | \$ 70.00 |
| 64923 | MISCELLANEOUS EXPENSE | \$ - | \$ 200.00 | \$ 27.00 |
| 66501 | CAPITAL OUTLAY EQUIPMENT | ZERO | \$ 20,000.00 | \$ - |
| 66502 | CNH CAPITAL LOAN-CASE BACKHOE | ZERO | \$ - | \$ - |
| 67103 | ENTEX/NATURAL GAS | \$ 4,072.67 | \$ 3,100.00 | \$ 1,967.98 |
| | REAL PROPERTY | \$ - | \$ 30,000.00 | \$ 700.00 |
| GRANT | GLO 20-065-035-C115 GENERATORS-GRANT | \$ - | \$ - | \$ - |
| GRANT | CDBG 22-085-054-D311 Sewer Facility\$158,4 | \$ - | \$ 2,216,570.20 | \$ 1,230,507.64 |
| GRANT | CDBG 22-085-054-D311 CITY & EDC-GRANT | \$ - | \$ 20,592.00 | \$ - |
| GRANT | 21-22 CDBG TEXAS WATER WELL #1 | \$ - | \$ 350,000.00 | \$ - |
| GRANT | CPC21-0544 PLANNING-GRANT FUND | \$ 2,909.50 | \$ - | \$ - |
| | TOTAL: EXPENSE | \$ 736,698.69 | \$ 3,387,380.09 | \$ 1,664,896.50 |
| | BUDGET SURPLUS (DEFICIT) | \$ (110,134.01) | \$ (29,718.19) | \$ (10,733.65) |

| MYNARIK PARK PO BOX 190 WALLIS TX 77485 | | 2023-2024 ACTUALS | 2024-2025 BUDGET | 2024-2025 CURRENT |
|---|-----------------------------------|----------------------|---------------------|----------------------|
| REVENUE: MYNARIK PARK | | | | |
| 8-41000 | MYNARIK PARK RENTAL FEES | \$ 690.00 | \$ 1,000.00 | \$ 200.00 |
| 8-42000 | JULY 4TH EVENT DONATIONS | \$ 11,875.00 | \$ 11,000.00 | \$ 1,700.00 |
| 8-43000 | PARK EVENT INCOME | \$ 6,127.00 | \$ 5,000.00 | \$ 125.00 |
| | CLM No. TX228968 | | | \$ 65,164.00 |
| 8-49000 | INTEREST | \$ 22,090.07 | \$ 12,000.00 | \$ 9,272.87 |
| TOTAL REVENUE: MYNARIK PARK | | \$ 40,782.07 | \$ 29,000.00 | \$ 76,461.87 |
| EXPENSE: MYNARIK PARK | | | | |
| 8-50001 | ACCOUNTING & AUDIT FEES | \$ - | \$ - | \$ - |
| 8-50002 | ARCHITECT / CONCEPTUAL DESIGN | \$ - | \$ - | \$ - |
| 8-50003 | ENGINEERING SERVICES | \$ - | \$ - | \$ - |
| 8-50004 | ENVIRONMENTAL CONTRACTS | \$ 2,287.21 | \$ 2,000.00 | \$ 1,698.89 |
| 8-50005 | LEGAL FEES | \$ - | \$ - | \$ - |
| 8-61101 | SALARIES | \$ - | \$ - | \$ - |
| 8-61104 | RETIREMENT | \$ - | \$ - | \$ - |
| 8-61201 | SOCIAL SECURITY | \$ - | \$ - | \$ - |
| 8-61203 | MEDICARE | \$ - | \$ - | \$ - |
| 8-61205 | STATE UNEMPLOYMENT TAX-SUI | \$ - | \$ - | \$ - |
| 8-61206 | WORKERS COMPENSATION | \$ - | \$ - | \$ - |
| 8-62101 | EQUIPMENT PURCHASES | \$ - | \$ 750.00 | \$ - |
| 8-62102 | EQUIPMENT MAINT & REPAIR | \$ 1,836.91 | \$ 2,000.00 | \$ - |
| 8-62103 | MACHINERY FUEL & DIESEL | \$ 1,500.00 | \$ 1,500.00 | \$ 1,312.40 |
| 8-62105 | OPERATING SUPPLIES | \$ 1,100.45 | \$ 1,250.00 | \$ 58.64 |
| 8-63101 | BUILDING MAINT & REPAIR | \$ 1,751.28 | \$ 1,500.00 | \$ 475.79 |
| 8-63102 | ELECTRICITY | \$ 1,364.99 | \$ 2,000.00 | \$ 691.09 |
| 8-63300 | GROUNDS MAINTENANCE | \$ 602.72 | \$ 3,000.00 | \$ 689.39 |
| 8-63301 | ROAD MAINTENANCE | \$ - | \$ 5,000.00 | \$ - |
| 8-63400 | SECURITY SYSTEM | \$ 1,015.52 | \$ 1,500.00 | \$ 623.14 |
| 8-64501 | INSURANCE-REAL/PERS PROPERTY | \$ 7,616.09 | \$ 5,882.52 | \$ 1,739.63 |
| 8-64502 | INSURANCE-GENERAL LIABILITY | \$ 384.32 | \$ 295.00 | \$ 83.32 |
| 8-64900 | JULY 4TH EVENT | \$ 15,792.57 | \$ 11,000.00 | \$ 700.00 |
| | CLM No. TX228968 | | | \$ 66,398.00 |
| 8-70000 | CAPITAL IMPROVEMENTS-ROAD/PARKING | \$ - | \$ 60,000.00 | \$ - |
| 8-80000 | CAPITAL IMPROVEMENTS-PARK | \$ - | \$ 40,000.00 | \$ - |
| 8-90000 | CAPITAL IMPROVEMENTS | \$ - | \$ - | \$ - |
| TOTAL EXPENSE: MYNARIK PARK | | \$ 35,252.06 | \$ 137,677.52 | \$ 74,470.29 |
| BUDGET SURPLUS (DEFICIT) | | \$ 5,530.01 | \$ (108,677.52) | \$ 1,991.58 |

Engineers' Monthly Report
April 2025 Work
CDBG-MIT Contract No. 22-085-054-D311
City of Wallis
Weishuhn Engineering, Inc./Wilson Engineering Company

Storm Water (CID-02)

1. Meeting with City, CID-02 Contractor and WEI to discuss improving project efficiency. Disruptions by citizens will be handled by referring them to the Mayor and if they are disruptive law enforcement will be summoned to diffuse the situation.
2. Meeting with Centerpoint (gas company) regarding conflict with gas line on 4th Street. They are working on a design to lower the gas lines. 4th Street ditches drain Bowers Street. It appears that a lot of the problems with ditch grades, lack thereof, or culvert issues were because of shallow gas lines. Drainage infrastructure that we have designed conflicts with the shallow lines on 4th Street.
3. WEI and Contractor formulating alternate design to address driveway comments from residents in Section D.
4. Continuing to implementing drainage ditch work in Section B with moderately good success.
5. Slow-downs from rain and wet conditions.
6. City has suggested current ditch flow lines be maintained which means more steel pipe going in because we cannot get the 12" of pipe cover if we do not deepen ditches. This will lead to budget exceedances.
7. WEI had forecasted schedules and suggested the Contractor put more resources on the project to meet schedule.
8. Approximately 25% complete.

Sanitary Sewer (CID-01)

1. The scope of work is complete.
2. Project came in about \$7,000 over the bid price due to changed work conditions.
3. WEI, City of Wallis have developed punch lists and performed several job walk throughs.
4. Beginning project close out documentation including post TV and as-built drawings.

Work Anticipated for Next Reporting Period

1. Continue to close-out CID 01 Contractor and complete the as-built drawings
2. CID-02 Contractor support during construction.

Concerns

1. None at this time provided we can keep the CID 02 contractor moving forward between property owner complaints and weather.
2. Is there an LMI group with the CID-02 scope of work that must be done? We would like to take care of that work sooner rather than later if we run short on budget for the scope of work.

Amendment 1 to Engineering Contract
City of Wallis Sanitary Sewer and Stormwater Project
CDBG-MIT (2015, 2016, Harvey) GLO CDBG 22-085-054-D311

1. This amendment (the "Amendment") is entered into by and between City of Wallis and Wilson Engineering Company, PLLC, parties to the agreement Engineering and Construction Phase Services City of Wallis GLO CDBG 22-085-054-D311 dated September 23, 2020 (the "Agreement").
2. The parties mutually agree to amend the Agreement as follows: Adjust the amount originally budgeted for engineering from the \$577,045.00 to \$633,736.00 based on 15% of construction budget as presented in project summary of the GLO Project Expenses Breakdown summary dated January 26, 2022. This follows the General Land Office's engineering fee cap of 15% of construction cost. This contract amendment is due to an error in the original contract between the City of Wallis and Wilson Engineering Company PLLC.
3. This Amendment was presented and passed at the Council Meeting of the City of Wallis and shall take effect on May 21, 2025.
4. Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement or any earlier amendment, the terms of this Amendment shall prevail.

This Amendment and each party's obligations shall be binding on the respective party and its representatives, assigns, and successors. Each party has signed this Amendment through its authorized representative.

Wilson Engineering Company PLLC.

By:  _____

Printed Name: Steven A. Wilson Title: Professional Engineer

Dated: 5/15/25

City of Wallis

By: _____

Printed Name: Preston Little Title: Mayor

Dated: _____

CITY OF WALLIS

6810 GUYLER ST., WALLIS, TX 77485
979-478-6712

City of Wallis, Texas
Plat/Land Plan Submittal
Application

Please provide the following information & return your submittal to the City of Wallis, 6810 Guyler St. Bldg. B, Wallis, TX 7785. Attention: Permit Department, per the attached "Plat Submit al Timeline" schedule.

Subdivision Name: Millbrooke, Section 1

Development: _____

Submittal Type: ☐ Land Plan ☒ Final Plat ☐ Minor Final Plat
☐ Preliminary Plat ☐ Final Replat ☐ Vacating Plat
☐ Preliminary Replat ☐ Street Dedication ☐ Amending Plat
☐ Abbreviated Final Plat

Reason for Submission of a Replat, Vacating Plat or Amending Plat:

Type of Plat: ☒ Single-Family Residential ☐ Duplexes-Residential ☐ Commercial/Industrial/Institutional
☐ Multi-Family Residential ☐ Town Homes ☐ Business/Office
☐ Patio Homes ☐ Planned Development

Owner: Wallis 25 LLC Contact Person Name: Jerry Leblanc
Address: 11210 Blume Ave, #200, Houston, Texas 77034
Phone#: 936-522-7499 Fax Number: _____
Email: jleblanc@binnacledevelopment.com

Professional Engineer/Registered Land Surveyor or Authorized Agent

Company: A&S Engineers, Inc. Contact Person Name: Julie Mahan
Address: 10377 Stella Link Road, Houston, Texas 77025-5445
Phone#: 713-942-2747 (Cell 979-709-2883) Fax Number: _____
Email: jm@as-engineers.com

Plat Location: ☒ City ☐ Extraterritorial Jurisdiction

Survey/Abstract No. Milburn & Davis League, Abstract 71

Geographic Location (List major streets, bayous, creeks & adjacent subdivisions) Railroad Street and 1111' west of Cedar St.

Jurisdictions:

Utility District: _____ School District: Brazos ISD County: Reed

Plat Data:

Number of Lots: 37 lots Total Acres In Reserve: 3.75 acres

Variance Request: ☒ None ☐ Yes (Attached Form) ☐ Previously Approved

Improvement Provisions:

Utilities Constructed By: _____ Maintained By: _____
(upon acceptance)

Pavement Constructed By: _____ Maintained By: _____
(upon acceptance)

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and that the undersigned is authorized to create & submit this application. Incomplete applications shall not be considered by the City.

Julie Mahan
Signature of Applicant

Checklist for all Submittals:

- Three (3) copies of the Completed Application Form
- Copy of Driver's License
- Final Tax Certificate
- Final Title Report
- Copies of Notice Letters to the 6 entities above (if applicable)
- Required number and size of copies of plat/land plan (3-24"x36", 14-11"x17" paper prints)
- Required USB Flash Drive or Link to Drop Box containing an AutoCad file (if requested) and pdf file of the project, including, but not limited to, plat pages, reports, studies, calculations, any TIA studies or environmental reports that have been done, plans, utility plans, and other supporting information.

Notice provided to: (Provide one copy of each letter,)

- County Judge (if located in ETJ)
1 E Main Street
Bellville, TX 77418

- Municipal Utility
City of Wallis
PO Box 190
Wallis, TX 77485

- Post Office
6418 Railroad St.
Wallis, TX 77485

- Brazos I.S.D,
• P. O. Box 8:19
Wallis, TX 77485

- CenterPoint Energy
18018 Huffmeister Road
Cypress, TX 77429

CITY OF WALLIS

6810 GUYLER ST., WALLIS, TX 77485
979-478-6712

City of Wallis, Texas
Plat/Land Plan Submittal
Application

Please provide the following information & return your submittal to the City of Wallis, 6810 Guyler St. Bldg. B, Wallis, TX 7785. Attention: Permit Department, per the attached "Plat Submit al Timeline" schedule.

Subdivision Name: Millbrooke, Section 2

Development: _____

Submittal Type:

☐ Land Plan

☐ Final Plat

☐ Minor Final Plat

☒ Preliminary Plat

☐ Final Replat

☐ Vacating Plat

☐ Pre liminary Replat

☐ Street Dedication

☐ Amending Plat

☐ Abbreviated Final Plat

Reason for Submission of a Replat, Vacating Plat or Amending Plat:

Type of Plat:

☒ Single-Family Residential

☐ Duplexes-Residential

☐ Commercial/Industrial/Institutional

☐ Multi-Family Residential

☐ Town Homes

☐ Business/Office

☐ Patio Homes

☐ Planned Development

Owner: Wallis 26 LLC

Contact Person Name: Jerry LeBlanc

Address: 11210 Blume Ave, #200, Houston, Texas 77034

Phone#: 939-522-7499

Fax Number: _____

Email: jleblanc@binnacledevelopment.com

Professional Engineer/Registered Land Surveyor or Authorized Agent

Company: A&S Engineers, Inc.

Contact Person Name: Julie Mahan

Address: 10377 Stella Link Road, Houston, Texas 77025-5445

Phone#: 713-942-2747 (Cell 979-709-2883)

Fax Number: _____

Email: jm@as-engineers.com

Plat Location: ☒ City ☐ Extraterritorial Jurisdiction

Survey/Abstract No. Milburn & Davis League, Abstract 71

Geographic Location (List major streets,
bayous, creeks & adjacent subdivisions)

Railroad Street and 1111' west of Cedar St.

Jurisdictions:

Utility District: _____ School District: Brazos ISD County: Point

Plat Data:

Number of Lots: 38 Total Acres In Reserve: 0.275 acres

Variance Request: ☒ None ☐ Yes (Attached Form) ☐ Previously Approved

Improvement Provisions:

Utilities Constructed By: _____ Maintained By: _____
(upon acceptance)

Pavement Constructed By: _____ Maintained By: _____
(upon acceptance)

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and that the undersigned is authorized to create & submit this application. Incomplete applications shall not be considered by the City.

Julie Mahan
Signature of Applicant

Checklist for all Submittals:

- Three (3) copies of the Completed Application Form
- Copy of Driver's License
- Final Tax Certificate
- Final Title Report
- Copies of Notice Letters to the 6 entities above (if applicable)
- Required number and size of copies of plat/land plan (3-24"x36", 14-11"x17" paper prints)
- Required USB Flash Drive or Link to Drop Box containing an AutoCad file (if requested) and pdf file of the project, including, but not limited to, plat pages, reports, studies, calculations, any TIA studies or environmental reports That have been done, plans, utility plans, and other supporting information.

Notice provided to: (Provide one copy of each letter,)

- County Judge (if located in ETJ)
1 E Main Street
Bellville, TX 77418

- Municipal Utility
City of Wallis
PO Box 190
Wallis, TX 77485

- Post Office
6418 Railroad St.
Wallis, TX 77485

- Brazos I.S.D.,
P. O. Box 8:19
Wallis, TX 77485

- CenterPoint Energy
18018 Huffmeister Road
Cypress, TX 77429

| CURVE | LENGTH | W/IDUS | DELTA | CHORD BEARING | CHORD DISTANCE |
|-------|---------|--------|---------------|---------------|----------------|
| C1 | 276.84' | 90.00 | 51.51/105.94° | 46.70' | 46.70' |
| C2 | 239.84' | 30.00 | 40.17/102.27° | 34.17/105.38° | 46.70' |
| C3 | 279.84' | 90.00 | 40.17/105.94° | 34.17/105.38° | 46.70' |

[illegible]

1. THE PROPOSED LIST OF THIS DEVELOPMENT WILL BE SINGLE FAMILY RESIDENTIAL.
2. THERE IS NO ADDITIONAL WORK EVIDENCE OF LENDING APPLICANT PARTICIPATION ON THIS TRACT.
3. HOMEOWNERS ASSOCIATION DISSENTING STATE, AS THEY DO NOT WANT TO ALLOW THE UNIVERSITY TRUSTEES TO HAVE CONTROL. TRUSTEES WOULD BE THE ABOVE NATURAL PERSONS OR TRUSTS, NOT THE CITY, AS THEY ARE THE TOP IN LINEUP AT THE FRONT OF LEFT ASSOCIATION BY REQUEST.
4. SAME TRACT AS PREVIOUSLY CITED, TRACT 10, IS BEING ADDED TO THE VARIOUS ADDITIONAL LONG.

| Year | Percentage of Population 65 and Over |
|------|--------------------------------------|
| 1900 | 4% |
| 1920 | 6% |
| 1940 | 8% |
| 1960 | 10% |
| 1980 | 12% |
| 2000 | 15% |

CALLIPYRACHNE
PETERSEN IN
L.F. NO. 8000
ALCOH.

274

(1) FORTS 5
 46 (A.W.B.)
 G.C. & S.F. RAILROAD
 (100' F.O.W.)
 ROAD
 (100' F.O.W.)

[illegible]

BOOK IS FREE with the **JR.**
RECEIVED PROOF OF DONATION
LAND SURVEY INSTRUMENT.
TO YOUR COUNTY TOWN HALL NO. 807-960-0101

[illegible][illegible]

DATE _____ DAY OF _____ 2005

PAULIP BELL

STATE OF TENNESSEE

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.


DATE OF _____ DAY OF _____

IN THE COUNTY OF _____ AND STATE OF _____

I, _____ (PRINT NAME), DO HEREBY CERTIFY THAT _____ (PRINT NAME) IS A _____ (PRINT NAME) OF THE COUNTY OF _____ AND STATE OF _____.

WITNESSED MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 20____.

COUNTY CLERK



A line drawing of a human foot from a side profile. A line is drawn along the bottom edge of the foot, representing the sole. A point on this line is labeled with an arrow and the text "GALLON-ACHILLES, PETERBOROUGH, GALLON-ACHILLES".

FROM: DIRECTOR
TO: SAC, NEW YORK
SUBJECT: [REDACTED]
[REDACTED]

STAT (Contd.)

[illegible]

NAME AND LAST NAME ABOVE WRITTEN

LAURENCE L. WILSON JR. AND THE COUNTY CLERK
Wm.
JAN 1974

CITY OF WALLIS

6810 GUYLER ST., WALLIS, TX 77485
979-478-6712

City of Wallis, Texas
Plat/Land Plan Submittal
Application

Please provide the following information & return your submittal to the City of Wallis, 6810 Guyler St. Bldg. B, Wallis, TX 7785. Attention: Permit Department, per the attached "Plat Submit al Timeline" schedule.

Subdivision Name: Millbrooke, Section 3

Development: _____

Submittal Type: ☐ Land Plan ☒ Final Plat ☐ Minor Final Plat
☐ Preliminary Plat ☐ Final Replat ☐ Vacating Plat
☐ Preliminary Replat ☐ Street Dedication ☐ Amending Plat
☐ Abbreviated Final Plat

Reason for Submission of a Replat, Vacating Plat or Amending Plat:

Type of Plat: ☒ Single-Family Residential ☐ Duplexes-Residential ☐ Commercial/Industrial/Institutional
☐ Multi-Family Residential ☐ Town Homes ☐ Business/Office
☐ Patio Homes ☐ Planned Development

Owner: Wallis 26 LLC Contact Person Name: Jerry Leblanc
Address: 11210 Blume Ave, #200, Houston, Texas 77034
Phone#: 936-522-7499 Fax Number: _____
Email: jleblanc@Binnacle Development.com

Professional Engineer/Registered Land Surveyor or Authorized Agent

Company: A&S Engineers, Inc. Contact Person Name: Julie Mahan
Address: 10377 Stella Link Road, Houston, Texas 77025-5445
Phone#: 713-942-2747 (Cell 979-709-2883) Fax Number: _____
Email: jm@as-engineers.com

Plat Location: ☒ City ☐ Extraterritorial Jurisdiction

Survey/Abstract No. Milburn & Davis League, Abstract 71

Geographic Location (List major streets, bayous, creeks & adjacent subdivisions) Railroad Street and 1111' west of Cedar St.

Jurisdictions:

Utility District: _____ School District: Brazos ISD County: Polk

Plat Data:

Number of Lots: 24 lots Total Acres In Reserve: 2.215 acres

Variance Request: ☒ None ☐ Yes (Attached Form) ☐ Previously Approved

Improvement Provisions:

Utilities Constructed By: _____ Maintained By: _____
(upon acceptance)

Pavement Constructed By: _____ Maintained By: _____
(upon acceptance)

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and that the undersigned is authorized to create & submit this application. Incomplete applications shall not be considered by the City.

Julie Mahan
Signature of Applicant

Checklist for all Submittals:

- Three (3) copies of the Completed Application Form
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- Final Tax Certificate
- Final Title Report
- Copies of Notice Letters to the 6 entities above (if applicable)
- Required number and size of copies of plat/land plan (3-24"x36", 14-11"x17" paper prints)
- Required USB Flash Drive or Link to Drop Box containing an AutoCad file (if requested) and pdf file of the project, including, but not limited to, plat pages, reports, studies, calculations, any TIA studies or environmental reports that have been done, plans, utility plans, and other supporting information.

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- Municipal Utility
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Wallis, TX 77485

- Post Office
6418 Railroad St.
Wallis, TX 77485

- Brazos I.S.D.,
P. O. Box 8:19
Wallis, TX 77485

- CenterPoint Energy
18018 Huffmeister Road
Cypress, TX 77429

ORDINANCE NO. 2025 – _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WALLIS, AUSTIN COUNTY, TEXAS TO ENACT
CITY REGULATIONS PERTAINING TO PRESERVING THE HISTORICAL CHARACTERISTICS OF WALLIS.

WALLIS PRESERVATION DISTRICT

Wallis, Texas

Whereas, as noted in the U.S. Supreme Court's Mugler v. Kansas ruling (123 U.S. 623 (1887): [The power to regulate land] must exist somewhere; else society will be at the mercy of the few who, regarding only their own appetites or passions, may be willing to imperil the peace and security of the many, provided only they are permitted to do as they please. Under our system that power is lodged with the legislative branch of government. It belongs to that department to exert what are known as the police powers of the state, and to determine primarily what measures are appropriate or needful for the protection of the public morals, the public health, or the public safety.

- Sec. 1. - General purpose and description.
- Sec. 2. - Boundaries.
- Sec. 3. - Use regulations/abandonment.
- Sec. 4. - Area regulations.
- Sec. 5. - Parking regulations.
- Sec. 6. - Height regulations.
- Sec. 7. - Setbacks and coverage regulations.
- Sec. 8. - Sign regulations.
- Sec. 9. - Screening.
- Sec. 10. - Architectural elements.
- Sec. 11.- The District Committee.
- Sec. 12. - Review of building plans.
- Sec. 13. - Process for application.
- Sec. 14. - Changes in district boundaries.
- Sec. 15. - Penalty.

Sec. 1. - General purpose and description.

(a) The Wallis Preservation District, herein known as "The District", includes the original business district of the city, and these regulations are intended to preserve the physical characteristics of the area and promote the safety, welfare, convenience, and enjoyment of the general public, including visitors and tourists to the city. These regulations are further designed to protect and enhance the historic downtown area and protect and enhance a pleasing environment that improves the quality of life, promotes the beautification of the area, and encourages business development and retention. The District is further established to ensure that use of public areas and signage is clear and appropriate to prevent needless clutter; provide for unified and orderly development within the area; and promote and aid economic growth.

(b) The establishment of The District will regulate and control the aesthetic elements of the area and facades of buildings and public areas. The regulations contained herein do not, unless specifically stated, negate or excuse compliance with any other regulation within this or other city ordinances. In the event of conflict between the requirements of this section and other provisions of this ordinance, or other city ordinances, the more stringent requirement shall apply.

Sec. 3. - Use regulations.

(a) The purpose of The District is to allow a mix of land uses that are compatible and complementary with one another, and which are conducive to the revitalization of the area. Certain uses have been determined to be wholly incompatible with the goals of The District and are therefore specifically prohibited.

(b) Permitted uses. Establishments which fall within the following general categories shall be permitted by right:

1. Residential; single-family residence, duplex, multifamily dwellings on the second and third levels of the structure, accessory residential uses, and home occupations incidental to a permitted residential use;
2. Retail sales and service establishments, including the following categories:
 - a. Retail food establishments, such as bakery or specialized food goods, restaurants, cafes, private clubs, including establishments that serve alcohol;
 - b. Specialty sales stores such as jewelry stores, stationary stores, antique stores, craft or art stores;
 - c. General merchandise stores for personal or household consumption, such as furniture stores, drug stores, department stores;
 - d. Retail service establishments, providing services or entertainment, such as banks, real estate, finance, legal, medical, and other professional offices, barber shops, beauty parlors, locksmiths, photography studios, tailor shops, and watch repair;
 - e. Auditoriums, theaters, museums, and galleries;
 - f. Bed and Breakfast establishments;
 - g. Wineries and breweries.
 - h. Churches and related uses;
 - i. City parks;
 - j. Radio station; and
 - k. Single-family homes on a lot.

(c) Prohibited uses. The following uses are specifically prohibited in The District:

1. The storage or sale of hazardous chemicals;
2. Sexually oriented businesses or adult entertainment facility;
3. Day care facility for any age group;
4. Manufacturing facilities of any type, whether the manufacturing process consists of the mechanical or chemical transformation of materials or substances into new products, including the assembling of component parts, the manufacturing of products, and the blending of materials.
5. Storage facilities, including storage warehouses or indoor storage facilities, for the storage of personal, household or business items, except storage facilities accessory and incidental to a use permitted by subsection (1) of this section and occupies the same lot of the permitted use;
6. Funeral homes and mortuaries;
7. Laundry facilities;
8. Veterinarian offices, including kennels, boarding facilities, animal hospitals, shelters, or pet day care facilities; and

- (b) Exterior or interior remodeling or improvements to structure. Exterior or interior remodeling or improvements to a structure containing a nonconforming use shall be allowed, provided there is no expansion of the nonconforming use.
 - (c) Relocation of structure. A structure containing a nonconforming use may not be relocated to another site within The District unless the use conforms to the regulations of The District.
 - (d) Destruction of structure with nonconforming use. If a structure that contains a nonconforming use is destroyed to the extent of 50 percent or more of its appraised value by fire or natural calamity or is voluntarily razed or is required by law to be razed, the nonconforming use shall not be resumed. The determination of the extent of damage or destruction under this subsection shall be based on the ratio of the estimated cost of restoring the structure to its condition before the damage or destruction to the estimated cost of duplicating the entire structure.
4. A nonconforming structure may not be moved, enlarged or altered, except in the manner provided in this section or unless required by law. At the determination of The District Committee or the director's designee, the movement, enlargement or alteration might need to be approved in accordance with city ordinances.
- (a) Repair, maintenance, alteration and enlargement. Any nonconforming structure may be repaired, maintained, altered or enlarged; provided, however, that no such repair, maintenance, alteration or enlargement shall either create any new noncompliance or increase the degree of the existing noncompliance of all or any part of such structure.
 - (b) Moving. A nonconforming structure shall not be moved in whole or in part, for any distance whatsoever, to any other location on the same or other lot within The District unless the entire structure shall thereafter conform to the regulations of The District.
 - (c) Damage or partial destruction. If a nonconforming structure is damaged or destroyed by fire or natural calamity to the extent of less than 50 percent of its appraised value, the structure may be restored if restoration is started within six months and diligently pursued to completion. Any delay in starting such restoration that is caused by government action or natural calamities and without contributing fault by the owner shall be deducted in calculating the starting date of restoration.
5. Nonconforming lots of record. Notwithstanding the minimum requirements for lot size within The District, structures may be constructed, built, moved onto, expanded, reconstructed, occupied, or used on a nonconforming lot of record that existed prior to the effective date of this ordinance, or any amendment hereto, provided all such structures shall comply with all other applicable ordinances of the city.

Sec. 4- Area regulations.

The minimum lot area shall be 2,500 square feet. The minimum lot width shall be 25 feet, except on corner lots, the minimum width shall be 35 feet. The minimum lot depth shall be 100 feet.

Sec. 5. - Parking regulations.

Parking for all uses in The District shall adhere to all Texas state laws, including parking in designated areas only.

Parking is prohibited in alleyways except for owner parking and deliveries (limited to 15 min. max)

Sec. 6. - Height regulations.

The height of buildings and structures shall not exceed three stories or 35 feet. The minimum height for all new structures on a corner lot is 20 feet.

(k) Flags with a maximum size of three feet by five feet are permitted which are seasonal (pertaining to the current season as designated on a U.S. calendar), promotional, or spirit flags supportive of Brazos ISD schools. All flags must always be in good condition.

(l) A-frame signs are permitted on sidewalks during business hours, however a minimum of five feet of clearance is always to be maintained on the sidewalk to comply with ADA regulations.

(m) The size of signs that identify a business, building or complex may be reduced or may exceed the size limitations by no more than 15 percent contained in this section if it is determined by The District Committee that the visual impact of the signs is or is not compatible with the signage of other buildings within The District and is not in proportion to the size and design of the building.

Sec. 9. - Screening.

The following activities, shall not be located at front areas of any structure on a site but may be located at the rear or side of a structure:

- (a) Off-street cargo loading areas;
- (b) Air conditioning and heating equipment;
- (c) All outside storage;
- (d) Industrial activities; and
- (e) Refuse storage areas, dumpsters, and all related activities other than small city-provided waste receptacles along the sidewalks. These areas and receptacles must be kept clean and be serviced on a regular basis.

Sec. 10 – Architectural elements.

- (a) New development, construction, or renovations of structures within The District must have front and side primary façade constructed of wood, fiber-cement siding, brick, masonry, stone, stucco (except highly textured or coarse), glass, or exterior insulated finishing system (EIFS).
- (b) No metal buildings shall be permitted, unless such structures are faced with wood, fiber-cement siding, brick, masonry, or stucco (except highly textured or coarse) or exterior insulated finishing system (EIFS).
- (c) Permitted materials for accent and trim.
 - 1. Any of the recommended primary materials listed in subsection (a).
 - 2. Pre-cast masonry (for trim, cornice, or parapet cap only).
 - 3. Ceramic tile.
 - 4. Terra cotta.
 - 5. Decorative stamped or pressed metal paneling.
 - 6. Architectural metal accents, such as copper or bronze.

- c. Be compatible with the building's predominant materials;
- d. Consider the building as a whole as well as details that need emphasis, such as using a single-color on similar elements, such as window frames to show that the elements are part of the same façade; and
- e. Reserve brighter colors for small accents to emphasize entrances and highlight special ornamentation;

3. No two adjacent buildings should be painted the same shade of color.

4. If the applicant wishes to use a color not on the approved palette, a sample should be included with the application for approval.

(g). Consistent façade features. Consistent traditional façade features allow for patterns and visual alignments that enhance the overall character of The District. These features should be aligned with neighboring buildings in both height and dimension. These features include:

- 1. Kick plate below the front windows.
- 2. First floor display windows;
- 3. Vertical window patterns and shapes; windowsills on second floor;
- 4. Angled entrances and recessed central entrances; and
- 5. Transom and parapet caps or cornices.

(h). Windows.

- 1. First floor storefront windows shall be evenly distributed at pedestrian level across the length of the façade.
- 2. The first floor of any downtown commercial building should be primarily transparent. From 50 percent to 75 percent of a ground floor façade facing a public street shall be made of transparent materials.
- 3. Windows are required along the sides of buildings which are visible from roadways or parking areas.
- 4. New windows should be like the original windows.
- 5. Permitted exterior renovation of any structure requires the re-opening, revealing, preservation, and maintenance of existing second story windows including clerestory features.
- 6. New construction, including clerestory windows, shall be in harmony and aligned with the surrounding building façades.
- 7. New, multi-level developments must include second- and third-story windows which match the surrounding window lines and styles, compose of at least 40 percent of the upper story façades, are not mirrored glass, and are not darkly tinted.

(i). Awnings.

- 1. Awnings should be designed to fit the storefront opening and to emphasize the building's proportions.
- 2. Awnings shall not obscure or damage important architectural details.
- 3. Awnings should align horizontally with neighboring awnings.

2. Operates the business establishment in front of which the bench or planter is placed.

(d) All landscape trees, shrubs, plants, or flowers planted in any landscape planter, pot, or basket, as provided under subsection (k)(4), shall be properly maintained by the property owner or tenant who:

1. Places the planter at that location; or

2. Operates the business establishment in front of which the bench or planter is placed.

(a) No advertising of any kind shall be allowed upon any bench or planter.

(b) Outside displays of store merchandise shall not be allowed unless authorized by The District or The District's Designee.

5. Screening walls may be constructed of landscaping to a height sufficient to prevent the view of such use at ground level.

6. Outside displays of store merchandise can be allowed proving that:

(a) An adequate pathway is provided.

(b) A minimum of five feet of clearance is to be always maintained on the sidewalk.

(c) The District Committee or The District's Designee authorizes the display.

Sec. 11 – The District Committee

The District Committee will consist of one council member, one EDC board member, two business owners within The District, and one citizen with no affiliation to any of the above entities.

(a) The District Committee shall have the authority to:

1. Exercise the appropriate power, authority, duties, and procedures pursuant to the laws of the State of Texas and applicable ordinances of the city;
2. Authorize variances from these regulations, hereof, where it is determined that the granting of a variance will not be contrary to the public interest when, owing to special conditions, a literal enforcement of the provisions of these regulations will result in an unnecessary hardship, and so that the spirit of these regulations shall be observed and substantial justice done.

(b) Any person may appeal a decision of The District Committee or The District's Designee to the city council, as provided by state law. Such appeal shall be filed, in writing, with the city secretary not later than 30 days after the date of a decision is made by The District Committee or The District's Designee. If such person or persons fails to file such petition within such 30-day period, the decision of The District Committee or The District's Designee shall become final and binding.

(c) Variances.

1. The District Committee shall not grant a variance unless it shall, in each case, make specific written finding, based directly upon the evidence presented to it, which support written conclusions that:

(a) The granting of a variance is necessary to secure appropriate development of a parcel of land that differs from other parcels within The District.

- a. The granting of a variance will not be materially detrimental or injurious to other property or improvements within the neighborhood in which the subject property is located, nor impair an adequate

Sec. 12 – Review of building plans.

- (a) No person shall perform any construction on vacant land, perform reconstruction or alteration of any existing building within The District, or make any material change in the exterior elements of an existing structure that will be visible from a public right-of-way, without first making application to the city for permitting and The District Committee, as required by this section.
- (b) Criteria for review. In considering an application for a building permit, the following guidelines shall be considered:
 - 1. Construction of improvements on a vacant lot or land. Where construction is proposed on a vacant lot or land within The District, every reasonable effort shall be made to protect and preserve architectural resources affected by, or adjacent to, any new construction. New construction should be similar in size, scale, and design to the structures adjacent to such lot or land.
 - 2. Existing structures.
 - (a) Every reasonable effort shall be made to renovate existing structures in a manner that requires minimal alteration of any distinguishing architectural feature or element. The destruction, removal, or alteration of any historic material or distinctive architectural features should be avoided when possible. Any major alteration of historic material or distinctive architectural features must be approved by The District Committee or the District's Designee.
 - (b) Every reasonable effort shall be made to protect and preserve archeological resources affected by, or adjacent to, any new construction.
 - (c) Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical or architectural elements, and such design is compatible with the size, color, material, and character of the existing structure and adjacent structures.
 - (d) Wherever possible, additions or alterations to existing buildings or structures shall be performed in such a manner that if such additions or alteration were to be removed in the future, the essential form and integrity of the building, structure, object, or site would be unimpaired.
- (c) No building shall be issued for construction of a new structure, or for a significant additions or alteration to an existing structure, within The District until The District Committee reviews and recommends the approval thereof. All other applications for building permits within The District for construction, not considered for new construction or a significant addition or alteration to an existing structure, shall be approved by The District Committee or The District's Designee. Any required review and approval by The District Committee is in addition to and not in lieu of any building permit that may be required by any other city ordinance. The District Committee or The District's Designee shall deny any application for a building permit for a structure or site that requires, but does not have, approval by The District Committee, City of Wallis or the City's designee.

Sec. 13 – Process for application.

- (b) Before acting on any proposed amendment, supplement, or other change, the city council shall submit the proposed revision to The District Committee for its recommendation and report.
- (c) The District Committee shall make a preliminary report and hold a public hearing thereon before submitting its final report to city council. Written notice of such public hearing before The District Committee shall be sent to owners of real property lying within 200 feet of the property proposed to be added to or removed from the The District, and such notice to be given not less than ten days before the date set for public hearing to all such owners, as such ownership appears on the last approved city tax rolls. Such notice may be served by depositing the same in the regular United States mail, properly addressed and postage prepaid.
- (d) After receipt of the final report from The District, a public hearing shall be held by the city council before adoption of any ordinance amending, supplementing, or changing the boundaries of The District or the regulations herein. Notice of such hearing shall be given by publication one time in a newspaper of general circulation within the city, stating the time and place of such hearing, which time shall not be less than 15 days prior to the date of publication.

Sec. 15 Penalty.

Any person, owner, manager, operator, business, corporation, partnership, or other entity violating any provision of this ordinance shall be deemed guilty of a misdemeanor and upon a conviction shall be subject to a penalty. Refer to the City's fee schedule.

PASSED on this the _____ day of _____, 2025

City of Wallis, Texas

Preston Little, Mayor

ATTEST:

Sheila Moseley, City Secretary

Professional Services Agreement

1. **Scope of Services.** The City of Wallis, Texas ("City") and Chrissy McGee ("Contractor"), collectively the Parties, ("Parties"), agree Contractor will provide services as the City's Consultant and hereby agree to this Professional Services Agreement.
2. **Term of Agreement.** The term of this Professional Services Agreement ("Agreement") will become effective on _____, through _____, and not to exceed 20 hour every 2 weeks.
3. **Contractor Obligations.** Contractor shall devote such time as reasonably necessary for the satisfactory performance of work under this Agreement and as approved by the Director. The Contractor shall:
 - A. Perform Code Enforcement, Health Inspections, Building Inspections, Residential and Commercial Safety Inspections, Planning Development (ex. Survey and Plat reviews) on inspections and other responsibilities as requested by the Director.
 - B. Devote as much productive time, energy, and ability to the performance of her duties under this agreement as may be necessary to provide the required Services in a timely and productive manner.
 - C. Perform the Services in a safe, good, and skillful manner, always using adequate equipment in good working order.
 - D. Communicate with the City about the progress the Contractor has made in performing the Services.
 - E. Other responsibilities as assigned.
 - F. The contractor shall work on an as needed basis, at a length of time to be determined by the city Director.
4. **Independent Contractor.** It is understood and agreed in performing the Services specified herein, Contractor is acting independently, and not as an employee of the City. The contractor shall control the manner and means by which services specified under the Scope of Services are performed. There is no intended third-party beneficiary to this Agreement. The contractor shall invoice the City for all hours worked as directed by the director, subject to an appropriate budget.
5. **Payment.** City agrees to pay Contractor for all services authorized in writing and properly performed by Contractor at the rate of \$60.00/hr. for code enforcement work, including property inspections, consulting with city officials and staff, any notices constructed by staff, officials, or the code enforcement officer and \$75.00 for each inspection. Contractor will not be compensated for holidays, vacation, sick time, retirement, or benefits. Contractor is responsible for complying with reporting requirements for all local, state, and federal taxes related to payments made to Contractor under this Agreement. The City

will issue the Contractor a 1099-NEC for compensation received in accordance with IRS rules.

6. **Invoices.** All fees paid to the Contractor by the City shall be based on invoices submitted to the City in writing by the Contractor for work performed. Invoices shall be sent once the 20 hours every 2 weeks is completed; payment is due on city's regular pay schedule.
7. **Reimbursement.** All routine business expenses incurred by Contractor in her role as consultant will be reimbursed under the same terms and conditions that such expenses would be reimbursed for the Contractor while working for the City; however, Contractor shall receive written permission from the mayor/Admin. prior to incurring any expenses hereunder except for allowable mileage. Commuting time will not be billed by Contractor.
8. **Termination.** Either party may terminate this Agreement upon written notice, without cause or penalty. In the instance of termination by written notice, Contractor shall provide City a final invoice showing all amounts due within (7) days of termination of this Agreement. The invoice shall be due and payable upon receipt by City in accordance with #6 of this agreement.
9. **Survival of Obligation.** This Agreement shall automatically terminate upon the death of Contractor, and the obligation for payment for work performed shall survive termination. In the instance of the Contractor's death, all amounts owed shall be paid within ten (10) days of Contractor's Death, regardless of invoicing. Such payment(s) shall be made payable to "Estate of Chrissy McGee," care of the address provided by Contractor under Notices.
10. **Notices.** Notices, if required, should be sent to:

If to City:

City of Wallis
P.O. Box 190
Wallis, TX 77485

If to Contractor:

Chrissy McGee
605 Westview Terrace Drive
Sealy, TX 77474

11. **Confidential Information.** Contractor will perform services for the city which may require the city to disclose confidential and proprietary information to Contractor or which may require City to grant authorization to the Contractor to make or enter financial and legal transactions on behalf of the city. Confidential information includes, but not limited to, any information of any kind, nature or description concerning matters affecting or relating to Contractor's services for the city, business operations of the city and/or, employee data, products, projects, drawings, plans, processes, or other data of the city. For financial and legal transactions. Contractor further agrees:

- A. To use reasonable network and data security to protect the city.
- B. Not reproduce confidential information or use the information for purposes other than the performance of the work.

- C. That upon request or upon termination of this Agreement, to deliver to the City any notes, documents, equipment, or material received from the city created by or originating from her activities for the city.
- D. The city shall have the sole right to determine the treatment of any confidential information including the right to keep information confidential and proprietary.

- 12. Release and Walver of Rights.** The contractor agrees that the city is not responsible for the payment of taxes or withholding a portion of the compensation for the payment of taxes resulting from the contractor's engagement with the city. The contractors irrevocably and unconditionally releases city and its current and former elected and appointed officials, and its current and former directors, officers, managers, agents, employees, representatives, attorneys and affiliates, jointly and individually, and all persons acting by, through or with any of them (collectively referred to as the "Release"), from any and all claims, complaints, liabilities, damages, losses, causes of action, suits, proceedings, rights, cost, fees, and expenses (including attorneys' fees) of any nature or kind whatsoever, known or unknown, arising under federal, state or local law, which Contractor now has, or which he had at any time prior to the execution of the Agreement, against, each, all, or any releases (collectively "Claims" and each a "Claim"). This release and waiver of rights is binding upon the parties and their heirs, administrators, representatives, executors, successors, and assigns.
- 13. Applicable Law and Venue.** This agreement shall be governed by the laws of the State of Texas, and the venue for any disputes shall reside in Fort Bend County, Texas.
- 14. Amendments.** This agreement represents the full and complete agreement between the city and the contractor and supersedes all prior written or verbal agreements. This agreement may be modified or amended only by a written instrument signed by the parties.
- 15. Severability.** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and Agreement shall be construed as if such invalid, illegal or unenforceable provision was not included.
- 16. Immunity.** The parties agree that the city has not waived its governmental or sovereign immunity by entering and performing its obligations under this agreement.
- 17. Walver.** Waiver by either party of a breach, default, delay, or omission under this agreement shall not be constructed as a waiver of any subsequent breach of the same or other provisions.
- 18. Entire Agreement; Amendments.** This Professional Services Agreement represents the complete agreement between the parties.
- 19. Fee Schedule.** The contractor will provide the city with a fee schedule for services provided to the city. (see attachment)

Fee Schedule

Residential (New Construction) \$1,800.00
(Includes plan review and all inspections.)

Residential (Single Inspections) \$75.00
(Per inspection)

Manufactured Home (New Construction) \$900.00
(Includes plan review and all inspections.)

Duplexes (New Construction)\$3,600.00
(Includes plan review and all inspections (2 separate units))

Commercial (New Construction)\$3,600.00
(Included plan review and all inspections.)

Commercial (Single Inspection) \$100.00
(Per Inspection)

Safety Inspections

Residential \$75.00

Manufactured Homes \$75.00

Commercial \$100.00

Code Enforcement/ Health Inspections

Inspections, Notices, Re-Inspections, citations, court \$60.00 (Per hour)

Property Maintenance

Junk Vehicles

High Grass

Abatelements

Demolition

(City will be responsible for postage and ticket book)

Note:

Any enforcement notices sent by any city official, staff, or mayor, are not valid and will be in breach of this contract, any City officials, staff, and the mayor do NOT work under my license.

Contractor

City of Wallis, Texas

Chrissy McGee

Date: _____

by: _____
_____, Director

Date: _____

Chief of Police David Moseley

From: Christine Muzik <cmuzik3@yahoo.com>
Sent: Thursday, May 08, 2025 2:13 PM
To: wallischief@wallistexas.org
Subject: Mow Bid Mynarik Park

Sent from my iPhone

I propose 38 mows which includes weekly mows from April thru October. All other months would be twice monthly. (\$195 per cut).

Total proposed annual mowing: \$7410.00

Fertilizations to be applied in early spring and again early fall. (\$150 per application)

Total proposed annual fertilization \$300.00

Ant bait to be applied as needed throughout the year. There are two options:

1. Treat the mounds as they appear.
2. Broadcast bait in designated areas.

It is recommended that ant bait be broadcasted in designated areas. (\$120 per application) Only as needed and with verbal confirmation from designated contact with City of Wallis.

The above mentioned schedule is only a recommendation and can adjusted to better fit the needs of Mynarik Park and the City of Wallis.

M&M Lawn Care
Mike Muzik
15255 Co Rd 272
East Bernard Tx 77435

All Year Lawn Care

281-866-5694/281-748-5255

QUOTE

QUOTE 25-0020251

DATE 4/27/2025

**MAILING
INFO**

City of Wallis
Wallis, TX

[for: Mynarik Park, 6340 TX-60, Wallis, TX 77485](#)

**BILL
TO**

Name

City of Wallis

c/o Chief, David Moseley

PO Box 190/6810 Guyler Bld #B

Wallis, TX 77485

979-478-7111

DESCRIPTION

AMOUNT

Mow - park equipment and walk areas / weekly

1,000.00

Materials: Fertilizer / Ant Bait / Wasp Killer (1x charge)

381.86

Water existing landscape

Blow off walkways and pavilion area(s)

**will cut on Saturday's, weather permitting,; if not will cut on Sunday's

(snake season is in - I will use Snake Away at no additional charge - as needed, unless advised not to use)

SUBTOTAL \$ 1,381.86

TAX RATE 0.000%

TAX \$ -

S&H \$ -

DISCOUNT

TOTAL \$ 1,381.86

OTHER COMMENTS

1. summer - weekly

2. fall/winter - as needed

Thank you for considering me and I look forward to hearing from you! *Jill*

Make all checks payable to:
All Year Lawn Care

INVOICE

Josh Creasy's Company

cummins427@gmail.com

+1 (713) 885-2318



Bill to

Mynarik Park

6340 TX-60 Wallis TX, 77485

Invoice details

Invoice no.: 102

Invoice date: 04/28/2025

Due date: 05/28/2025

| # | Date | Product or service | Description | Qty | Rate | Amount |
|----|------|----------------------------------|--|-----|------------|------------|
| 1. | | Maintenance/ up keep once a week | Mowing, weedeating, blowing, edging, weed removal/spraying, Insect maintenance, Fertilizing when needed. | | \$1,200.00 | \$1,200.00 |

Total

\$1,200.00

Note to customer

Thank you for your business.

Lizotte's Yardworks
Landscaping and Lawn Maintenance Service
05-09-2025

Quote for Lawn Maintenance Services:

This quote includes weekly mowing, edging,, and weed-eating in all areas except for the designated shredding zones and the walking path at Mynarik Park off HWY 60 in Wallis, Texas.

Services Included:

- Mowing of all areas (excluding shredding zone and walking path
- Edging along all sidewalks, curbs, and flower bed Borders
- Weed eating/trimming around all structures and trees
- Distribute ant poison and fertilizer in the immediate park area

Frequency: Weekly

Exclusions: Areas marked for shredding and the walking path

AMOUNT: \$2,000 monthly due at the 1st of every month

Customer:

Signature: _____

Date: _____

Printed Name: _____

Landscaper:

Signature: _____

Date: _____

Printed Name: _____

This quote is valid for 30 days

City of Wallis

P.O. Box 190
Wallis, Texas 77485

Re: Mynarik Park vegetation and maintenance

Greetings Mayor and City Council:

My name is Greg Macha and I am proposing to conduct hay baling/vegetation maintenance at Mynarik Park located at 6340 SH 60. My proposed operation would consist of cutting and baling the "outside acreage" of the park during baling season which is roughly between May and October. All turnarounds will be cut to ensure a uniform look to the park. After baling has completed the bales will be removed from the park within one week.

I would also propose a light disking and drag to possibly eliminate the ground from being so uneven. I would like to explore the possibility of putting out fertilizer to introduce nutrients and minerals back into the soil that have been eliminated over the years. This fertilizer would not be harmful to any humans or animals that may enter the area. During these operations I would ensure that the acreage in question would be presentable for major park functions i.e. July 4th celebration.

I believe that the above proposal would benefit the City of Wallis in reducing budget operations cost i.e., equipment, labor and fuel and myself in hay for cattle for personal use. Please be advised that I do have liability insurance as well and will provide a copy of the certificate.

With the items outlined above I would like for the City of Wallis to consider an on going agreement. Termination of the agreement, after a three (3) year initial timeframe, would be able to be initiated by either party with notification after present years growing season has been completed.

Thank you for your consideration in this matter.

Greg Macha

Motion from June 18, 2024

n. Proposals for Shredding/Maintaining outside acreage at Mynarik Park – Received three proposals, Mr. Alfred, Greg Macha, and Travis Glover. Motion made by Councilmember, second by Councilmember Clark Main Jr. to accept Greg Macha's proposal for period of one (1) year

with an option to extend for two (2) or three (3) additional years at Councils discretion. Motion passed unanimously.