

BUSINESS ASSISTANCE GRANT PROGRAM

**APPLICATION
to
CITY OF WALLIS DEVELOPMENT CORPORATION**

Please Note:

1. **Submit original and one copy of this application.**
2. **All parties having an ownership in the business or facility must be a parties to this application.**
3. **Applications must be submitted jointly by both the lessee and lessor for businesses operating in leased facilities.**
4. **Applications may be submitted to:**

**Bill Knesek
Southwestern Economics, L.L.C.
3602 Glenmeadow
Rosenberg, Texas 77471
or
City Secretary
City of Wallis
114 S 3rd Street
Wallis, Texas 77485-0190**

5. **Applications must be submitted by the 15th of the month in order to be eligible for consideration the following month.**

6. **For additional information or assistance please contact:** **Bill Knesek
281-238-0577**

(PLEASE PRINT OR TYPE)

1. Applicant/Applicants' name/s
2. Type of grant being requested Facade___ Sign
3. Business name
4. Mailing address
5. Applicant contact: Phone_____ Fax_____ E-mail
6. Physical address of property for which a grant is being requested
7. The business is a: Sole proprietorship___ Partnership___ Corporation___ Other
(Please state)
A. Please provide applicable business documentation such as DbA, Partnership Agreement, Corporate Charter, etc.
8. Brief description of business activity (*Attach additional sheets if necessary.*)

9. Is the property owned or leased by the Applicant? Owned _____ Leased
A. If owned, please provide proof of ownership

B. If leased:

(1) Please provide a copy of lease agreement

(2) Name of lessor

(3) Address of lessor

(4) Lessor contact: Phone _____ Fax _____ E-mail

10. Date business established in Wallis, Texas

11. Number of employees

12. A description of the proposed project. (*Attach additional sheets if necessary.*)

_____ Narrative Description: _____

A. For Facade Improvements: Please provide colors to be used, or color chart samples from a paint supply store such as Sherwin Williams, Benjamin Moore, etc..

_____ Color(s)

B. For Sign Improvements: Please provide drawing or sketch of sign and colors to be used. Note: Most sign painters can provide such drawings.

_____ Color(s)

C. General: Any additional information you may wish to provide such as photographs, drawings, etc., will be appreciated.

13. Amount of grant funds being requested \$

14. Total cost of project \$

_____ A. Please provide two cost estimates for labor and/or materials

15. Estimated start date of project

16. Estimated completion date of project

17. Any additional information Applicant wishes to supply concerning this grant application

I (We) the undersigned do hereby acknowledge and/or certify, as the case may be, the following:

1. Prior to submission of this application, a copy of the "Guidelines and Criteria" for the Business Assistance Grant program has been obtained, reviewed, and clearly understood.
2. That the submission of this Application does not create any property, contract, or other legal rights in any person or entity to have the Grantor provide grant funding.
3. That if grant funding is approved, full compliance will be maintained with all the provisions of the "Guidelines and Criteria", and/or special provisions attached as a part of the grant, and that failure to do so can be grounds for ineligibility to receive previously approved grant funding.
4. That if grant funding is approved, a designee(s) of the City of Wallis Development Corporation shall have the right to inspect the work in progress, as well the completed improvements.
5. That the City of Wallis Development Corporation reserves unto itself its absolute right of discretion in deciding whether or not to approve a grant relative to this application, whether or not such discretion is deemed arbitrary or without basis in fact.
6. That the City of Wallis Development Corporation, its employees, and its agents shall be held harmless for any damages, both personal and property, which may result directly or indirectly from any incident associated with the subject project of this Application both during and after construction, and that the City of Wallis Development Corporation, its employees, and its agents shall not be liable for any debts incurred in association with the execution and completion of the subject project of this Application, and further that I (We) the Applicant/Applicants assume all responsibility for any and all of the above mentioned liabilities.
7. That the laws of the State of Texas shall govern the interpretation, validity, performance, and enforcement of the "Guidelines and Criteria", and this Application, and that if any provision or provisions of these should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of these shall not be affected thereby.
8. That the information provided in this Application has been provided voluntarily, and may be relied on as being true and correct, and that the City of Wallis Development Corporation may rely on the signatures affixed hereto as if the same had been signed by Applicant/s before a Notary Public or other authorized officer permitted by law to administer oaths and to take acknowledgments.

Signed this ____ day of _____, 20__

(Print Applicant Name)

(Applicant Signature)

Signed this ____ day of _____, 20__

(Print Applicant Name)

(Applicant Signature)

Signed this ____ day of _____, 20__

(Print Applicant Name)

(Applicant Signature)

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APPLICATION CHECKLIST

2. Original and one copy
3. All owners as parties to the application
4. Lessor and lessee as parties to the application
5. Business documentation (Dba, Corp. Charter, Partnership Aggr. etc.)
6. Property proof of ownership
7. Lease agreement
8. Project plans, specifications, photographs, etc.
9. Project cost estimates